

Display Policy

KDLA provides this example policy to assist a library in developing and adopting their own policy. The example policy should be modified to meet the needs of your library and community and should be reviewed by the library's attorney prior to adoption.

_____ County Public Library provides displays and exhibits in the library to highlight the library's collection and provide information to the public.

Selection of Displays

Library displays are planned, organized, and/or implemented by library staff. Library staff use the following criteria in making decisions about display topics, materials, and accompanying resources:

- Community needs and interest
- Availability of display space
- Historical or educational significance
- Connection to other community or national programs, exhibitions, or events
- Relation to library collections, resources, exhibits, and programs

In addition, the library draws upon other community resources in developing displays and exhibits, and may partner with other community agencies, organizations, educational institutions, or individuals to develop and present co-sponsored displays and exhibits.

The library will strive to include a wide spectrum of opinions and viewpoints in library-initiated displays and exhibits, as well as offer displays and exhibits that appeal to a range of ages, interests, and information needs. Library-initiated displays and exhibits should not exclude topics, books, media, and other resources solely because they may be considered to be controversial. Acceptance of a display or exhibit topic by the library does not constitute an endorsement by _____ County Public Library of the content of the display or exhibit, or of the views expressed in materials on display.

Responsibility

Library staff accept suggestions for display topics, but topics and materials selection is at the discretion of the library staff, and ultimately, the library director. The library does not accept liability for damage to or loss of items that are exhibited.

Bulletin Boards

Within the library proper, only library-related signs, posters, or notices will be posted. In the lobby, a bulletin board is provided for posting activities and events of interest to the community sponsored by non-profit community groups. The bulletin board is not intended as a public forum or for items of a personal or commercial nature.

The library will post materials appropriate to the bulletin board's purpose on an equitable basis, regardless of the beliefs or affiliations of the individuals or groups requesting the posting. All notices will require a date to determine when they should be removed. No material will be posted for more than 30 days. Permitting the posting of any notices shall not be considered an endorsement by _____ County Public Library of the activities being promoted or the group organizing them.

Requests for Reconsideration

The library welcomes expressions of opinion from community members regarding library displays and exhibits. Questions or concerns should first be addressed with a library staff member. Patrons who want to request a formal review may submit a Request for Reconsideration form, which can be obtained at the library or on the library's website. Requests for review of library displays and exhibits will be considered in the same manner as requests for reconsideration of materials, as outlined in the Request for Reconsideration Policy.

[Reviewed 09/02/2022]