

Agency	Region	Admin Review (original)	Admin Review (Resubmission)	Funds Requested (original)	Funds Requested (Resubmission)	Amount Recommended	Funding Recommendations	Request	Administrative Review Comments (Black = Original Application; Blue=Re-open Application)	Guideline Reference	Comments
Bourbon Co Clerk	East	Does Not Meet Statutory and Audit Requirements	Move Forward (S1-S2); Does Not Meet Statutory and Audit Requirements (S3)	139,811.40	129,011.40	21,955.00	Partial Funding - Section 2	Preservation, Restoration, Scanning	S1 Restoration/preservation, Storage, Rebook, Scan; S2 Mold removal, Restoration, Rebook; S3 Index images and Marry into system S1 – 2 bids (HF Group, Kofile, US Imaging, COTT), S2 – 2 bids (HF Group, Kofile, COTT), S3 – X (none qualify) Some records restored in FY1985-1986 grant (10 bundles of loose marriage documents 1798-1804, 12 binders) (verified by Agency to be different records) Marriage Bond Books-Colored have been microfilmed (1869-1916) (verified – no action needed) Series # are not clear (verified – no action needed) S1 not broken apart by activity (No changes made per agency) S2 record dates not specified (dates included in plan of work in application) S3 (IFBPA) index images and marry (Section removed per agency) Copy of advertisement not included (invoice from February 2023) (included in resubmission materials) DRMS bid from January 2023 (Bid does not qualify – dates do not match, bids do not match project tasks) Site visits not requested – no visit dates for DRMS, HF Group, Kofile	Bids – Page 6; Responsible bidder – Page 6; Site Visits – Page 6, 7; Upload/Link Marry – Page 5; Advertisement – Page 6	Section 2 of this project is high priority and high urgency. The required use of PPE to access records and the presence of mold (inactive or active) can be considered an emergency for these records. Kofile's Section 2 bid includes creating images - that portion has been removed.
Bowling Green Independent Schools	West	Does Not Meet Statutory and Audit Requirements	Does Not Meet Statutory and Audit Requirements	26,618.00	N/A	0.00	N/A	Salary	Salary grants are not allowable during Cycle 2.	Bids - Page 7	
City - Covington	Northcentral	Does Not Meet Statutory and Audit Requirements	Move Forward	12,320.00	12,320.00	12,320.00	Full Funding	Equipment	Equipment (microfilm reader/printer) 1 bid (BP Imaging Solutions, additional No Bids submitted, vendors not eligible) IFBPA not included No advertisement (included in resubmission materials) Site visits not requested BP Imaging Solutions no site visit date	Bids – Page 6; Site Visits – Page 6, 7; Application contents – Page 8; Advertisement – Page 6	sole source letter provided
City - Hawesville	Northcentral	Move Forward	NA	10,492.99	N/A	10,492.99	Full Funding	Equipment	N/A	N/A	
Crittenden Co Clerk	West	Does Not Meet Statutory and Audit Requirements	Move Forward (S2-S5); Does Not Meet Statutory and Audit Requirements (S1)	32,058.34	22,838.34	22,838.34	Partial Funding - Section 2 through Section 5	Equipment, Scanning, Indexing, Microfilm	S1 Equipment (scanner); S2 Microfilm; S3 Scan; S4 Index; S5 Equipment (fire resistant file cabinets) - S1 – 1 bid, 1 No Bid (DRMS, SMI); S2 – 1 bid (DRMS), 2 No Bids (Cott, SMI); S3 – 2 bids (CCS, DRMS), 2 No Bids (Cott, SMI); S4 – 2 bids (CCS, DRMS), 2 No Bids (Cott, SMI); S5 – 3 bids (Happy, SafetyFile, Uline) - S2 DRMS bid does not follow IFBPA: specifies 2013 (resubmitted bid) - S4 DRMS bid specifies import into county clerk document management system (resubmitted bid) - IFBP retyped (discussed with Agency) - S2 Endicott bid: not a responsible bidder, cannot perform the work (not included as qualified bidder for S2) - (only one bid for Section 1 - does not meet requirement. Not considered for funding)	Bids – Page 6; Security Microfilming Record Cut-off Date – Page 4; Upload/Link Marry – Page 5	Agency requests DRMS, as system vendor, for additional sections due to costs associated with incorporation into system. Agency requests SafetyLine for installation portion.
Crittenden Co Fiscal Court	West	Move Forward	NA	12,375.00	N/A	11,000	Full Funding	Codification	recalculated requested funds (application included 12.5% KDLA QA - not required). Recommend low bid.	N/A	
Henry Co Clerk	Northcentral	Does Not Meet Statutory and Audit Requirements	Move Forward	20,946.00	20,946	20,087.50	Full Funding	Preservation, Scanning	S1 Preservation/Conservation, Scan; S2 Scan S1 – 2 bids (HF Group, Kofile, E.H. Roederer, US Imaging); S2 – 2 bids, 1 No Bid (HF Group, Kofile, Cott, E.H. Roederer, US Imaging) S1 not broken apart by activity, added S2 Site visits not requested IFBPA does not match bids (discussion and verification of specs with Agency) Site visits not requested (additional bids include dates) S1: Cott does not provide the deacidification process, cannot be used as a No Bid (Additional bids received) S1/S2: CRS does not provide records restoration/preservation services or scanning, they provide record-keeping supplies/cabinets and rebinding, cannot be used as a No Bid (Additional bids received)	Bids – Page 6; Responsible bidder – Page 6; Site Visits – Page 6, 7	low bid on section 2 is \$30 less than second lowest bid.
Knott Co Clerk	East	Does Not Meet Statutory and Audit Requirements	Move Forward (S2-S3)	165,682.00	71,400.00	74,700.00	Partial Funding - Section 2 through Section 3	Scanning, Indexing, Microfilm	S1 Microfilming; S2 Scan; S3 Index 1 bid (DRMS) (KoFile, CCS) Application S1 does not match IFBPA (Section removed per agency) S1 rord dates (1950-2023) (Section removed per agency) S1 Endicott bid: not a responsible bidder, cannot perform the work (Section removed per agency) S2 and S3 Marriage Parental Permission records were filmed with the Marriage Books	Security Microfilming Record Cut-off Date – Page 4; Bids – Page 6; Responsible bidder – Page 6	
Logan Co Clerk	West	Does Not Meet Statutory and Audit Requirements	Move Forward (S1); Does Not Meet Statutory and Audit Requirements (S2, S4); Removed by Agency (S3, S5-S6)	138,352.73	68,426.73	76,126.73	Partial Funding - Section 1	Equipment	S1 Equipment (filing cabinets); S2 Equipment (roller shelving); S3 (removed); S4 Equipment (digital scanner); S5 Scan; S6 Index S1 – 2 bids (Staples, Uline, Quill); S2 – 1 bid (Patterson Pope, Tri-State Systems); S4 – 2 bids (Staples, ScannX, Ricoh); S5 – X (none qualify) (removed); S6 – X (none qualify) (removed) 372 pages – Rcrds custody (bailment or accession agreement/deed of gift), 725 KAR 1:025, Transfer of Public Records: A Procedural Guide (Agency is working on this task) IFBP retyped (bolded and language added) Application retyped/modified (confusing) Site visits not requested for all sections Bids not submitted in entirety or at all (included in resubmission materials) Bids do not match the application by section (included in resubmission materials) S1 2 bids Staples (\$47,678.40 (1)/\$23,839.20 (2) – bid included, no site visit date) Uline (\$15,238.53 – no site visit date) S1 Quill No Bid not included S1/S2/S4/S5/S6 Cott No Bid not included S2 1 bid Patterson-Pope (\$51,640 – bid included) S2 Ron Cooper No Bid not included S2 Store More Store No Bid not included S4 2 bids ScannX (\$5,070 (1)/\$3,655 (2)/\$20,274.60 (3) – bids included, no site visit date) S4 Ricoh bid not included S5/S6 SMI entire bid not included S5/S6 DRMS entire bid not included	Bids – Page 6; Application contents – Page 8; Site Visits – Page 6, 7; Upload/Link Marry – Page 5	Long application and resubmission materials.

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Marshall Co Clerk	West	Does Not Meet Statutory and Audit Requirements	Move Forward	152,496.50	149,846.50	27,500.00	Full Funding	Scanning, Indexing, Microfilm	<p>S1 Scan; S2 Index; S3 Microfilm</p> <p>S1 – 2 bids (CCS, DRMS, SMI, Kofile), 1 No Bid (Kofile); S2 – 2 bids (CCS, DRMS, SMI, Kofile), 1 No Bid (Kofile); S3 – 1 bid (DRMS, SMI), 2 No Bids (CCS, Kofile)</p> <p>Bids for S1, S2 contain L4935, a less than permanent rcrd – unable to break apart to make partial award (updated project specs removed these records)</p> <p>IFBP not included (included in resubmission materials)</p> <p>Project Summary: project is not clear, records are not clear (project summary rcrds are not the same as clerk's Invitation to Bid and IFBPA) (discussion with Agency - one a shortened version for advertisement)</p> <p>Application contains 2 sections: S1 Create Digital Images, Indexes; S2 Create Digital Images, Indexes, Microfilm</p> <p>IFBPA contains 2 sections: Task 1 Create Digital Images, Task 2 Create Digital Index, Task 3 Create Security Microfilm (same as above)</p> <p>S2 DRMS bid specifies import into existing DRMS system (removed in resubmission materials)</p> <p>Kofile bids not dated (included in resubmission materials)</p> <p>Funds requested is blank (included in resubmission materials)</p> <p>Copy of advertisement not included (email to paper with run (schedule) date) (included in resubmission materials)</p>	Application contents – Page 8; Advertisement – Page 6; Site Visits – Page 6, 7; Upload/Link Marry – Page 5	Agency funds request is for DRMS - system vendor. Justification not included.
McCracken Co Sheriff	West	Does Not Meet Statutory and Audit Requirements	Move Forward	43,325.00	\$8,160.00	9,710.00	Full Funding	Scanning, Equipment	<p>S1 Scan; S2 Box</p> <p>S1 – 1 bid (DRMS, Info+, SMI); S2 – 1 bid (DRMS, Info+, SMI)</p> <p>IFBP not included (included in resubmission materials)</p> <p>IFBPA not included (included in resubmission materials)</p> <p>No advertisement</p> <p>DRMS bid specifies split the records and merge with appropriate indexes – do not know if indexing is required (no IFBPA) (updated in resubmission materials)</p> <p>Endicott bid: not a responsible bidder, cannot perform the work</p> <p>Site visits not requested</p>	Application contents – Page 8; Bids – Page 6; Advertisement – Page 6	
Meade Co Fiscal Court	Northcentral	Move Forward	NA	13,000.00	N/A	13,000.00	Full Funding	Codification	Recommend low bid	N/A	
Pike Co Clerk	East	Does Not Meet Statutory and Audit Requirements (S2)	Move Forward (S1); Does Not Meet Statutory and Audit Requirements (S2)	77,062.78	N/A	10,909.00	Partial Funding - Section 1	Equipment	<p>S1 Plat Scanner/Printer; S2 Equipment (server, battery backup, BNAS, checkpoint firewall, network switches); S3 Equipment (public access computers/employee computers); S4 Equipment and Supplies (plat cabinet/envelopes/divider cards)</p> <p>S1 – 3 bids (DRMS, Lynn Imaging, SMI); S2 – 1 bid, 1 No Bid (DRMS, SMI); S3 – 1 bid, 1 No Bid (DRMS, SMI); S4 – 1 bid (EasiFile)</p> <p>No specifications included for S2, S3, S4</p> <p>S1 rcrds to be scanned not included</p> <p>Site visits not requested</p>	Bids – Page 6	Application not resubmitted - will be considered under administrative review from original submission
Totals				844,540.74	482,948.97	310,639.56					