Why do we catalog?

What do you have?

Where do I find it?
What is a catalog?
History of Cataloging Rules

- Worldwide perspective
- Shared cataloging
- Standardized searching by author, title, or subject.

CONSISTENCY & SHARED EFFORT
AACR2

• From print → Digital, non-print
RDA

- Resource Description & Access
- Published in 2010
- Implemented by LC in 2013
- Online resource: RDA Toolkit
Bob the Book

The Louisville & Nashville Railroad
In Kentucky As Seen Through
Postcards

Charles H. Bogart

Scene on the L. & N., near Pineville, Ky.
Original vs. Copy Cataloging

• Original:
  • Creating new record from scratch

• Copy:
  • Reviewing existing record; make sure it matches what you have in hand
• Online Computer Library Center
  • Global library cooperative
• Requires membership ($$$)
• WorldCat
  • Download records into your system
  • 434 million+ records
• Download their records for free
  • 17 million+ records

• OCLC vs. LC
Other Sources for Catalog Records

• Vendors

• Z39.50 sites
  • Free on the Internet
  • Includes Library of Congress
    • https://www.loc.gov/z3950/gateway.html
  • Search and retrieve records from other libraries
Description
Description

• Abbreviations
• Capitalization
• Punctuation
• Language
• Transcription
• Preferred Source of Information
  • Title page for a book
Description

• Title and Statement of Responsibility
  • What’s the name of the item?
  • Who wrote it?

• Editions
  • What edition? 1\textsuperscript{st} edition? Revised edition?
Description

• Publication Information
  • Where was it published?
  • Who published it?
  • When was it published?

• Physical Description
  • How many pages long?
  • Are there illustrations?
  • What size is the item?
Description

• Series
  • Is this part of a series?

• Notes
  • Summaries, contents, audience level, language information, series, library specific information, etc.

• Standard Numbers
  • ISBN (International Standard Book Number)
Access
Access Points

• Helps to retrieve catalog record

• Types of access points
  • Names of people
  • Names of corporate bodies
  • Titles
  • Name-Title combinations

• Access = Naming things
Authority Control
Authority Control = Access

• Consistent forms of terms
  • Names, subjects, titles, etc.

• Why? Disambiguation

• How? Creating a single, authorized form
  • Authorized Access Point
1. Why is Authority Control Important?

• Bring together all versions of name!!!
2. Why is Authority Control Important?

• Help to distinguish between two or more entities with the same name.

Stephen King 1931-2006

Stephen King 1962-

Stephen King 1964-

Stephen King 1947-

Collocation
Authority Control

• Main file at LC
  • http://authorities.loc.gov/

• Can have local headings too
Subject Headings

• Controlled vocabulary
  • Opposite is keyword – natural language

• What something is about

• Controlled vocabulary
  • Fewer changes in terminology
  • Fewer searches necessary and larger results than natural language
Controlled Vocabulary vs. Natural Language

Refuse and refuse disposal

Garbage
Rubbish
Trash
Subject Cataloging

• Find items on multiple topics

• **Agrarian Kentucky** by Thomas D. Clark
  • Agriculture – Kentucky – History.
  • Kentucky – History – 1792-1865.
  • Kentucky – History – 1865- .
Subject Cataloging

Personal name
Clark, Thomas Dionysius, 1903-2005.

Main title
Agrarian Kentucky / Thomas D. Clark.

Published/Created

LCCN Permalink
https://lccn.loc.gov/2003267628

Description

ISBN
0813190525 (pbk. : alk. paper)

LC Subjects
Agriculture--Kentucky--History.
Agriculture--Social aspects--Kentucky--History.
Land tenure--Kentucky--History.
Land reform--Kentucky--History.
Kentucky--History--1792-1865.
Kentucky--History--1865-
Kentucky--Economic conditions.
Subject Cataloging

- LCSH
- Sears
- BISAC
- Consistency is key
Genre/Form Headings

• Subject Heading = What something is about

• Genre/Form Heading = What something is

• Genre – works sharing similar plots/settings
  • Mystery, romance, etc.

• Form – works sharing similar format/purpose
  • Large type books, graphic novels, etc.
Genre/Form Headings

• LCGFT - Library of Congress Genre/Form Terms

• GSAFD - Guidelines on Subject Access to Individual Works of Fiction, Drama, etc.
Bob’s Access Points

Name Access
• Bogart, Charles H.

Subject Access
• Louisville and Nashville Railroad Company – History – Pictorial works.
• Railroads – Southern States – History – Pictorial works.
Classification

How Do I Find Bob?
Classification

- How to find items in library
  - Grouping similar items or items on similar topic together

- Call number
  - Alpha, Numerical or Alphanumerical combo

- FIC = this item is fiction
  - 636.8 = this item is about cats

- LCC = Library of Congress Classification
  ✓ DDC = Dewey Decimal Classification
Classification

000  Computer science, information & general works
100  Philosophy & psychology
200  Religion
300  Social sciences
400  Language
500  Science
600  Technology
700  Arts & recreation
800  Literature
900  History & geography
Bob’s Classification Number

385 = Railroad transportation

+ .09 = History, geographic treatment, biography

+ -- 76 = South central United States
   (Kentucky, Tennessee, etc.)
### Cutter

- **Use for:**
  - Author or title
  - Date of publication
- **Dewey Cutter Program – OCLC**
- **Bogart = B6743**
- **Bob’s number = 385.0976 B6743**
- Can use 1st 3-4 letters of author’s last name
- Easier for browsing, not as good for organizing.

| 681 Mie | Lily | 731 Moly | Log | 831 Morat | Luc |
| 632 Mier | Lim | 732 Mom | Loge | 832 Moraz | Luca |
| M. 633 Mif | Limb | 733 Momm | Loh | 833 Morc | Luca |
| 634 Mig | Limi | 734 Mon | Loi | 834 Mord | Luca |
| G. 635 Mign | Lin | 735 Monal | Loisel | 835 More | Luca |
| M. 636 Migno | Linc | 736 Monas | Lok | 836 More, M. | Luc |
| S. 637 Mil | Lincoln, G. 737 Monc | Lol | 837 Moreau | Luc |
| 638 Milb | Lincoln, M. 738 Moncl | Lom | 838 Moreh | Luc |
| 639 Milc | Lincoln, S. 739 Moncr | Lom | 839 Morel | Luc |
| 641 Mild | Lincoln, W | 741 Mond | Lombard | 841 Morell | Luc |
| 642 Mile | Lind | 742 Mone | Lombardi | 842 Morelli | Luc |
| 643 Miles | Linde | 743 Mong | Lombe | 843 Moren | Luc |
| 644 Milf | Linden | 744 Moni | Lombr | 844 Moret | Luc |
| 645 Mill | Lindas | 745 Monk | Lome | 845 Moreti | Luc |
To Dewey or Not to Dewey

• Fiction, Biography, and Graphic Novels

• Fiction = F or FIC, MYS, ROM
  • FIC Kidd
  • MYS Graf

• Biography = B or BIO
  • B Linc
  • BIO Monr

• Graphic Novels = GN
  • GN Batm
  • GN Aven
Bob’s Call Number

385.0976
Boga
What About Bob?

- Description
- Access Points
- Call Number

What do we do with Bob’s Information?
MARC Records

- MARC – MAchine Readable Cataloging
- It’s how computers find library materials.
- It’s not a cataloging standard.
- Encoding standard
- It’s what we see on the backside.
Crash course in cataloging for non-catalogers: a casual conversation on organizing information

Personal name: Kaplan, Allison G.

Main title: Crash course in cataloging for non-catalogers: a casual conversation on organizing information / Allison G. Kaplan.

Published/Created: Westport, Conn.: Libraries Unlimited, 2009.

Description: xii, 140 p. : ill. ; 28 cm.


LC classification (full): Z693 .K283 2009

LC classification (partial): Z693

Contents:
What you need to know about classification -- What you need to know about subject and key word headings -- What you need to know about description -- What you need to know about MARC and automated systems -- What you need to know about local cataloging problems -- What you need to know to organize your collection.

Subjects:
Cataloging.
Information organization.

Notes:
Includes bibliographical references and index.

Series:
Libraries Unlimited crash course series
Crash course series (Westport, Conn.)
Crash course in cataloging for non-catalogers: a casual conversation on organizing information

Kaplan, Allison G.


Includes bibliographical references and index.

What you need to know about classification -- What you need to know about subject and key word headings -- What you need to know about description -- What you need to know about MARC and automated systems -- What you need to know about local cataloging problems -- What you need to know to organize your collection.

Crash course series (Westport, Conn.)
Into the future...

• Replacement for MARC
  • Library data stuck in silos (library catalogs)

• What is linked data?!
  • Data that’s linked through relationships
  • Accessible by web tools

• BIBFRAME
  • Bibliographic Framework
  • https://www.loc.gov/bibframe/
Bob is ready to go!
WHY CATALOGING IS IMPORTANT
Why is Cataloging Important?

Cataloging records unlock your collection...

• What do you have?

• Where do I find it?
Importance of “Good” Catalog Records

Garbage in  ➔  Garbage out

• Your catalog is only as good as the records you put in it

• Library systems can’t make up for “bad” records.
“Good” Catalog Records

Include:

• Authors
• Titles
• Editions
• Publication Information
• Dates
• Format (or physical description)
• Subjects
• Summaries
Searching in the Catalog

• Coding of information affects public catalog displays and searching

• Searchable Indexes
  • Authors/Names
  • Titles
  • Subjects
  • Keywords
1. *Harry Potter and the goblet of fire* original motion picture soundtrack
   by Doyle, Patrick, 1953-

   ... *Harry Potter and the goblet of fire* [sound recording] : original motion picture soundtrack / music by ... 


   Web Site: - cover art

   Description: 1 sound disc : digital ; 4 3/4 in.

   Call Number: CD SOUNDTRACKS DOYLE HARRY 2005

2. *Harry Potter and the goblet of fire*

   ... *Harry Potter and the goblet of fire* [videorecording] / directed by Mike Newell ; screenplay by Steve ...


   Description: 1 videodisc (157 min.) : sd., col. ; 4 3/4 in.

   Call Number: DVD J
Format: Audio Books, Sound Recording, Book
Author: Rowling, J. K.
Title: Harry Potter and the goblet of fire [sound recording] / J.K. Rowling.
Publisher, Date: New York, N.Y. : Listening Library, p2000.
Description: 17 sound discs (ca. 20 hr.) : digital ; 4 3/4 in.
Summary: Young wizard-in-training Harry Potter prepares for a competition between Hogwarts School of Magic and two rival schools, develops a crush on Cho Chang, and wishes above all to be a normal fourteen-year-old.
Subjects: Children's audiobooks.
Wizards -- Fiction.
Witches -- Fiction.
Magic -- Fiction.
Audiobooks.
England -- Fiction.
Other Author: Dale, Jim.
Notes: Unabridged.
Sequel to: Harry Potter and the prisoner of Azkaban.
Compact discs.
Read by Jim Dale.
LCCN: BL 00008255
ISBN: 0807286036 (17 discs)
0807282596 : CMD
9780807282595

Expand All | Collapse All
HOW THE CATALOG CAN HELP YOU!
Reference

• Understanding how the catalog works helps you to serve your patrons

• Subject headings pull together resources with same topics

Subjects:
- Customer services
- Customer relations
- Employees Training of
- Customer services Training
- Customer relations Training
- Employees Training
Readers’ or Viewers’ Advisory

“I want to watch a movie about World War II, can you suggest one?”

Subject Headings !!

Filters and Facets!!!
Getting the Right Version!

“I want the version of King Kong from 1933, not the one from 2005.”

Title
King Kong [DVD] / RKO Radio Pictures presents ; produced and directed by Merian C. Cooper and Ernest B. Schoedsack ; screenplay by James A. Creelman and Ruth Rose.

Subjects
King Kong (Fictitious character) -- Drama.
Actresses -- Drama.
Films for the hearing impaired.
Feature films.
Horror films.
Thrillers (Motion pictures, television, etc.)
DVDs.
Manhattan (New York, N.Y.) -- Drama.

Notes
Title from container.
Based on a story by Edgar Wallace and Merian C. Cooper.
Originally released as a motion picture in 1933.
Special features: Newly restored and digitally mastered; Commentary by visual effects veterans Ray Harryhausen and Ken Ralston, with interpolated interview excerpts of Merian C. Cooper and Fay Wray; Merian C. Cooper movies trailer gallery.
Fay Wray, Robert Armstrong, Bruce Cabot.
Getting the Right Format!

“I want the DVD of that movie, not the Blu-Ray version.”

Physical description!!  
Coding!!

3. Harry Potter and the goblet of fire

... Harry Potter and the goblet of fire [videorecording] / Warner Bros. Pictures presents ; a Heyday ... 


Description: 1 videodisc (157 min.) : sd., col. ; 4 3/4 in.  

Call Number: DVD J  

Where is it?  
Full Display  
Place Request  

2006
Collection Management

• Answers question: what do you have?

• Having a full description of the item helps:
  • To identify the item for an inventory
  • To identify the item if you need to charge for replacement costs.

• Having an accurate inventory is good fiscal management!
With Great Power.....

Use your cataloging powers wisely!!

Each day, Arnie had to decide whether to use his vast cataloging powers for good or evil.
Cataloging Resources


Available in Kentucky Libraries Unbound.
Thank you to the Institute of Museum and Library Services (IMLS) for sponsorship of this webinar.
Thank you for attending!

Cathy Crum
Cataloger
502-564-8373
Cathy.Crum@ky.gov

• CE Events Calendar

• KDLA Archived Webinars