

## Approved Guidelines for Asynchronous Training Courses

An asynchronous training course is an in-depth study in the field of library and information science or any job-related field of study provided by an institution of higher education, a related association or credible organization, or the Kentucky Department for Libraries and Archives. Its purpose is to provide an opportunity for study of library topics or job-related topics, even if the providers are unable to grant college credit for the work.

A public library staff member seeking initial certification shall provide proof of successful completion of the asynchronous training course to the staff of the Kentucky Department for Libraries and Archives.

Each asynchronous course shall be at least ten hours in length. The average asynchronous course lasts twenty hours.

### Possible Sources of Asynchronous Training Courses:

This is not an all-inclusive list of all possible sources of asynchronous trainings. **Sources other than those listed below will require prior approval from the Department for Libraries and Archives. Use the form here: [Asynchronous Course Approval Submission Form](#) to request approval.**

American Library Association eLearning <https://www.alastore.ala.org/search/store/product-type/elearning> or <http://www.ala.org/educationcareers/elearning/>

Amigos [https://www.amigos.org/continuing\\_education](https://www.amigos.org/continuing_education)

Coursera <https://www.coursera.org/>

edX <https://www.edx.org/>

Employers Resource Association <https://erahr.org/learning-and-development/>

Gale Courses <https://www.gale.com/c/gale-courses>

Infopeople <https://infopeople.org/>

Library Juice Academy <http://libraryjuiceacademy.com/>

OpenLearn <https://www.open.edu/openlearn/>

San Jose iSchool Open Classes <http://ischool.sjsu.edu/programs/ischool-open-classes>

Simmons College <https://www.simmons.edu/academics/non-degree-options>

Society for Human Resource Management: <https://www.shrm.org>

Udemy <https://www.udemy.com/>

Universal Class <https://www.universalclass.com/>

University of Wisconsin-Madison <https://ischool.wisc.edu/continuing-education/>