

## **Library Trustee Self Assessment** **(Done individually for your information only)**

Please check the box for those statements you are in total agreement with.

- 1. I know the library's mission statement.
- 2. I am familiar with the library's strategic or long range plan.
- 3. I am familiar with Kentucky state statutes that apply to libraries.
- 4. I visit my library frequently enough to be familiar with services and to see potential needs.
- 5. I refer any staff requests I receive to the library director.
- 6. I am willing to serve on library committees as needed.
- 7. I arrive for board meetings on time and do not miss more than three meetings in a calendar year.
- 8. I am familiar with the library's annual report.
- 9. I come to meetings having already read the information relevant to that meeting.
- 10. I understand and am comfortable with the board's decision-making process during meetings.
- 11. I willingly abide by majority board decisions and support them publicly.
- 12. I treat other board members with respect and listen openly to their opinions.
- 13. I understand and respect the different roles and duties of the library director and the board.
- 14. I am familiar with the library's policies.
- 15. I encourage and support the library director in achieving our organization's goals.
- 16. I am familiar with the board's bylaws.
- 17. I am a library advocate to civic groups, community organizations, and public officials.
- 18. I keep abreast of legislation impacting the library community.
- 19. I have established a relationship with my local and state representatives and discuss library issues with them, advocating for their support.
- 20. I belong to the Kentucky Library Trustees Round Table (KLTRT).
- 21. I have read issues of state or national library organization journals over the past six months.
- 22. I have attended at least two library events in the last year.
- 23. I have been formally introduced to key staff and understand their major job duties.
- 24. I feel free to vote my conscience even when I disagree with other board members.
- 25. I review the Kentucky Public Library Standards periodically and assess the library's progress in meeting them.

*(If each checked box represents 4 points – all boxes checked would equal 100.)*

If after taking the assessment you need more information on one of the topics, please ask your director, other board members, or regional librarian.

*Nikole Wolfe, Ky. Dept. for Libraries and Archives. Self Assessment adapted from material created by Douglas County (CO) libraries in conjunction with Arapahoe Library District, [www.DouglasCountyLibraries.org](http://www.DouglasCountyLibraries.org), 2004. Accessed on June 23, 2010 at <http://www.statelibraryofiaowa.org/ld/Trustees/assess/Self-Assessment.doc/view>. Reviewed: January 6, 2011.*