



Quick Reference Sheet for Public Libraries

What is KTBL? The Kentucky Talking Book Library provides Talking Books and Braille materials to people who may otherwise have difficulty reading print. This can include people who are blind, have low vision, have a physical disability, or even a reading disability. Our books are available in audio and braille format and are mailed to our patrons free of charge. Service is open to anyone who lives in the Commonwealth of Kentucky regardless of age, location, or level of education.

Do you have to be local? Our service is available to any resident of Kentucky who cannot read or use regular print materials due to temporary or permanent visual or physical limitations.

Who is eligible? Any resident of Kentucky who is certified to be blind, and/or have a visual, physical, or reading disability. This includes dyslexia.

Who can certify potential patrons? Potential patrons must have their applications certified before they can start using KTBL services. Eligibility must be certified by one of the following: **Librarian or Library staff**, medical doctor, osteopathic doctor, ophthalmologist, optometrist, psychologist, registered nurse, therapist, or professional staff of hospitals, institutions, and public or welfare agencies (including educators, social workers, case workers, counselors, rehabilitation teachers, certified reading specialists, school psychologists, superintendents, or school media specialists).

Where can I find an application? Our applications are always available on the home page at ktbl.ky.gov. We have applications for individuals, institutions, and professionals, as well as applications in Spanish. Our applications can either be filled out electronically by filling out the online PDF version and either emailing it or printing it out and mailing it to us. You can also print out a blank application, or multiple blank applications to keep in case one of our patrons needs it. When they're filled out, they can mail them back to us.

Can we call you for help? Our librarians are available from 8:00am through 4:00pm Monday through Friday at 1-800-372-2968 (toll-free in Kentucky) or (502) 564-5791 (locally). They are available to answer any questions, assist with book selections and help get people started with the Talking Book program.

How long does it take someone to start receiving service once their application is approved? We will try to contact the applicant within a short period of time to set up their account. Once they've been set up, they should expect to receive equipment within 7-10 days.

How much does this program cost? \$0. There are no direct costs for patrons. All of our services are free of charge, including mail, which is sent through the USPS's Free Matter for the Blind and Physically Handicapped.

What device is needed to play Talking Books? Talking books require a special playback device called a Digital Talking Book Player. The player simply plays the books off of a flash media cartridge that plugs into the bottom of the player. If you have an iOS, Android, or Amazon Kindle Fire smart device, you may be able to play the talking books through the Braille and Audio Reading Download (BARD) Mobile app.

What is the BARD Mobile app? The Braille and Audio Reading Download or BARD Mobile app allows users to download and listen to talking books on any iPhone, iPad, iPod Touch, Android phone or tablet, or Amazon Kindle Fire device that is connected to the internet. Patrons can also download the files for braille books, magazines, and music materials for use on a Braille eReader device. BARD Mobile can be downloaded from the Apple App Store, the Google Play Store, and the Amazon Appstore for Android.

At what age can a child start using talking books? Books in our collection range from preschool level to adults of all ages. Our program is designed to provide service throughout an active patron's lifetime unless their disability is deemed temporary.

Can people use the program if they are in residential care facilities or retirement homes? Yes. Eligible patrons can enroll as an individual account holder or the facility can apply for an institutional account. Call 1-800-372-

2968 (toll-free in Kentucky) or (502) 564-5791 (locally) for help or more information.

Is this program available to people who are illiterate or are learning English as a second language? No. Only those deemed to have visual, physical, or reading disabilities are eligible for service through KTBL. We encourage those seeking information on literacy or English-language programs to contact their local public library.