

## Agency Function and Records Summary

### Department for Energy Development and Independence

The mission of the Department for Energy Development and Independence is to improve the quality and security of life for all Kentuckians by creating efficient, sustainable energy solutions and strategies; by protecting the environment; and by creating a base for strong economic growth. The Department was formed in 2008 by Executive Order 2008-531. It is headed by a commissioner appointed by the Secretary of the Energy and Environment Cabinet with the approval of the Governor. The department is made up of the following divisions: Efficiency and Conservation; Renewable Energy; Biofuels; Energy Generation Transmission and Distribution; Carbon Management; and Fossil Energy Development.

### Deletion from the Schedule

*The following series are being deleted and covered by other series on the agency's Retention Schedule or the General Schedule for State Agencies with **changes in retention**:*

- Series 06486, Grant Files

**Current retention:** Retain in Agency ten (10) years after final expenditure report has been submitted to U.S. Department of Energy, then destroy after audit.

**New Series and Retention:** General Schedule Series F0111, Agency Grant Project File – Federal and State. Retain eight (8) years after end of project or after audit, whichever is longer. Agencies should pay particular attention to Federal audit requirements, as these are often not met in a timely fashion by the auditing entity.

**Rationale:** Proposed new series and retention meet agency's administrative need.