

KDLA Resources for Public Library Staff

The [Kentucky Department for Libraries and Archives](#) (KDLA) is a state government agency whose mission is to support and promote access to library services and ensure that documentation of government activities is created, preserved, and made available for public use. Below is information about KDLA's resources for public library staff.

Library Development Branch

The Library Development Branch works with public library directors, staff, and trustees to improve public library services for all Kentuckians. The branch consists of regional consultants who provide general consultation to libraries in their service area and statewide consultants who specialize in the areas of youth services, adult and workforce services, E-rate funding, statistics, and continuing education. See [branch webpage](#) for more information and contacts.

Funding Support

KDLA offers grants to libraries and local governments across the state to help them meet the needs of their customers. Current federal and state grant and scholarship opportunities and information about E-rate funding for discounted Internet access and eligible networking equipment can be found on our [funding page](#).

Resources for Directors and Trustees

The Library Development Branch maintains several resources geared towards public library directors and board members. These include the [Director's Toolkit](#), [Example Policies](#), [Trustee Certification Program](#) and [Trustee webpage](#).

Certification and Continuing Education Opportunities

Most full-time public library staff are required to be certified per KRS 171.230-300. The Library Development Branch's Continuing Education Section assists public library staff with [certification](#) requirements and training needs. The Library Development Branch also offers a variety of training opportunities for library staff. Live training sessions can be found on the [Continuing Education Events Calendar](#) and the [Archived Webinars](#) page lists recorded trainings.

LISTSERV® Mailing Lists

The Library Development Branch maintains four [email discussion lists](#) of interest to library staff: youth services, technology, bookmobile and outreach, and adult programming. The Kentucky Public Library Association also maintains discussion lists for directors and trustees.

Publications

- The [Annual Statistical Report of Kentucky Public Libraries](#) summarizes information taken from the Annual Report of Public Libraries submitted by each public library.
- The [KDLA Monthly Report](#) is a newsletter distributed by the Library Development Branch to directors and trustees in Kentucky's public libraries. The most recent three issues are available online.
- The [Kentucky Public Library Calendar](#) is updated annually and provides important dates and deadlines for public libraries.
- The [Kentucky Public Library News Digest](#) is a compilation of links to articles and editorials relating to public libraries in Kentucky and beyond.

Kentucky Archives & Libraries Job List

KDLA's [Kentucky Archives and Libraries Job List](#) service provides a listing of available professional library, archival, and records management positions at no charge to the employer or job seeker.

“Ask a Librarian” Reference Service

KDLA provides a [“Ask a Librarian”](#) service for use by Kentucky public library staff needing assistance with in-depth research, quick reference, look-ups, lists of sources and information on Kentucky-related topics.

Lending Collections

The State Library provides a variety of [lending collections](#) for use by public library staff including book discussion kits (large print, regular print, children’s and teen, adult) and thematic programming kits for all ages. Kits can be checked out and reserved up to one year in advance through [Kit Keeper](#).

Professional Resources

Public library staff can check out books and other materials from the [KDLA Catalog](#) and have it delivered to their library through the KYVL Courier Service. Topics include storytelling, parenting, [library science](#) and more.

Summer Reading Support

Kentucky is a member of the [Collaborative Summer Library Program](#), which provides an annual theme, manual, artwork, access to incentives and more to support public library’s [summer reading program](#).

Kentucky Resource Sharing Program

KDLA supports all types of libraries in their missions of providing information to their customers. This is accomplished by supporting basic [resource sharing programs](#) and working closely with the Kentucky Virtual Library. Component services include the OCLC WorldShare Resource Sharing, Kentucky OCLC Database and the Kentucky Union List of Serials.

Kentucky Talking Book Library

The [Kentucky Talking Book Library \(KTBL\)](#) provides free library service to people who cannot read traditional print due to a visual, physical, or reading disability. Public libraries can provide brochures and information to their patrons about this important service.

Local Records Management

The [Local Records Branch](#) provides regional administrators strategically located throughout the state and distributes grant funds to local government agencies including public libraries to assist with records management.

Electronic Records Management

The [Electronic Records Management Branch](#) provides guidance, training, and technical support to state and local government agencies including public libraries regarding the use of information technology in their archival and records management.