Adair County Public Library
2024 Kentucky Annual Report of Public Libraries

General Information (A1 - A12)

A1	County	_____
A2	Estimated Population	_____
A3	Library Name	_____

Street Address

A4	Street Address	_____
A5	City	_____
A6	Zip Code	_____

Mailing Address

A8	Mailing Address	_____
A9	City	_____
A10	Zip Code	_____
A12	Phone	_____

Operating Revenue (B1 - B15)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C40. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C29). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B14)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

Local Government Revenue

B1	Library Tax	_____
B2	Other	_____
B3	Local Government Revenue Total (B1 + B2):	_____

State Government Revenue

B5	Construction Debt-Assistance Grant	_____
B6	Other State Government Revenue	_____
B7	State Government Revenue Total (sum B5 through B6)	_____

Federal Government Revenue

B11	ARPA Grant	_____
B12	Other Federal Government Revenue	_____
B13	Federal Government Revenue Total (B11 + B12)	_____

Other Operating Income

| B14 | Other Operating Revenue | _____ |
| B15 | Total Operating Revenue (B3 + B7 + B13 + B14): | _____ |

Operating Expenditures (C1 - C41)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Collection Expenditures

C1	Print Materials	_____
C2	Electronic Content	_____
C3	Audiovisual Materials	_____
C5	Other Physical Materials	_____
C6	Collection Expenditures Total (C1 through C5)	_____

Salary Expenditures

C7	Library Director	_____
C7a	Years as Director at Current Library (ex: 1.5)	_____
C8	Other Library Personnel	_____
C10	Salary Expenditures Total (C7 + C8)	_____

Fringe Benefits

C11	Required Fringe Benefits	_____
C12	Retirement (Employer's Share)	_____
C13	Medical Insurance (Employer's Share)	_____
C14	Other	_____
C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	_____
C16	Total Staff Expenditures (C10 + C15)	_____

Other Operations

C17	Building Repair and Maintenance	_____
C20	Office Supplies, Program Supplies, Postage	_____
C21	Insurance	_____
C22	Public Relations	_____
C23	Utilities	_____
C24	Professional Fees (include professional membership fees)	_____
C25	Audit Fee	_____

C26	Fiscal Year that Audit Covers	_____
C28	Repair and Replacement of Furnishings	_____
C29	Other	_____
C30	Specify	_____
C33	Total Other Operating Expenditures (C17 + C20 + C21 + C22 + C23 + C24 + C25 + C28 + C29)	_____
C34	Bookmobile/Extended Services	_____
C35	Continuing Education	_____
C36	Operating Expenditures for Electronic Access	_____
C37	Total Operating Expenditures (C6 + C16 + C33 + C34 + C35 + C36):	_____

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

| C38 | Capital Outlay Expenditures | _____ |
| C39 | Debt Service | _____ |

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for major capital expenditures in the following categories:

C40a	Local - Capital Revenue	_____
C40b	State - Capital Revenue	_____
C40c	Federal - Capital Revenue	_____
C40d	Other - Capital Revenue	_____
C40	Total Capital Revenue (C40a through C40d)	_____
C41	Income from loans, bond issues, or other income not reported elsewhere	_____

Outreach Vehicles (F1 - F3)

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc

F1	Vehicle Year, Make, and Model	_____
F2	Owner of Vehicle	_____
F3	Number of Stops in an Average Week	_____

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:
1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:

Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public. Do not count travel time. Hours on the road per week is reported in item number G9

G1	License Number	_____
G3	Vehicle Year, Make, and Model	_____
G4	Owner of Vehicle	_____
G5	Bookmobile Visits (number of persons entering the bookmobile)	_____
G6	Number of Registered Users	_____
G7	Number of Uses [Sessions] of Public Internet Computers Per Year	_____
G8	Reference Transactions	_____
G9	Hours on the Road Per Week (but not serving patrons)	_____
G9a	Sunday - Daily Hours Open to the Public	_____
G9b	Monday - Daily Hours Open to the Public	_____
G9c	Tuesday - Daily Hours Open to the Public	_____
G9d	Wednesday - Daily Hours Open to the Public	_____
G9e	Thursday - Daily Hours Open to the Public	_____
G9f	Friday - Daily Hours Open to the Public	_____
G9g	Saturday - Daily Hours Open to the Public	_____
G9.3	Number of Weeks Bookmobile is Open	_____
G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	_____

G10   Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g)   _____

G11   Number of Bookmobiles   _____

Main Library (H1 - H21)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	_____
H2	Street Address	_____
H3	City	_____
H4	Zip Code	_____
H6	Phone	_____
H8	Square Footage	_____
H11	Number of Meetings Held	_____
H12	Library Visits	_____
H12a	Library Visits Reporting Method	_____
H13	Number of Registered Users	_____
H14	Number of Uses [Sessions] of Public Internet Computers Per Year	_____
H14a	Reporting Method for Number of Uses of Public Internet Computers Per Year	_____
H15	Reference Transactions	_____
H15a	Reference Transactions Reporting Method	_____

Hours Open to the Public

H16a	Sunday Opening Time	_____
H16b	Sunday Closing Time	_____
H16c	Hours	_____
H16d	Monday Opening Time	_____
H16e	Monday Closing Time	_____
H16f	Hours	_____
H16g	Tuesday Opening Time	_____
H16h	Tuesday Closing Time	_____
H16i	Hours	_____
H16j	Wednesday Opening Time	_____
H16k	Wednesday Closing Time	_____
H16l	Hours	_____
H16m	Thursday Opening Time	_____
H16n	Thursday Closing Time	_____
H16o	Hours	_____
H16p	Friday Opening Time	_____
H16q	Friday Closing Time	_____
H16r	Hours	_____
H16s	Saturday Opening Time	_____

H16t	Saturday Closing Time	_____
H16u	Hours	_____
H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	_____
H18	Number of Weeks Main Library is Open	_____
H19	Does your library have a Friends group?	_____
H20	As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due?	_____
H21	Did your library offer automatic renewal for any physical materials during the reporting period?	_____

Facility Info (I1 - I32)

Square Footage

I1	Main Library (from H8)	_____
I2	Branch Libraries (sum of E8 branch data)	_____
I3	Total (I1 + I2)	_____

Number of Meetings Held

I10	Main Library (from H11)	_____
I11	Branch Libraries (sum of E11 branch data)	_____
I12	Total (I10 + I11)	_____

Library Visits

I13	Main Library (from H12)	_____
I14	Branch Libraries (sum of E12 branch data)	_____
I15	Bookmobiles (sum of G5 branch data)	_____
I16	Total (I13 + I14 + I15)	_____

Number of Registered Users

I17	Main Library (from H13)	_____
I18	Branch Libraries (sum of E13 branch data)	_____
I19	Bookmobiles (sum of G6 branch data)	_____
I20	Total (I17 + I18 + I19)	_____

Number of Uses [Sessions] of Public Internet Computers Per Year

I21	Main Library (from H14)	_____
I22	Branch Libraries (sum of E14 branch data)	_____
I23	Bookmobiles (sum of G7 branch data)	_____
I24	Total (I21 + I22 + I23)	_____

Reference Transactions

I25	Main Library (from H15)	_____
I26	Branch Libraries (sum of E15 branch data)	_____
I27	Bookmobiles (sum of G8 branch data)	_____
I28	Total (I25 + I26 + I27)	_____

Public Service Hours per Year

I29	Main Library (sum of H17 * H18)	_____
I30	Branch Libraries (E19)	_____
I31	Bookmobiles (sum of G9.3a * G10)	_____
I32	Total (I29 + I30 + I31)	_____

Library Staff (J1- J5)

Report figures as of the last day of the fiscal year. Include all positions funded in the library's budget whether those To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

To calculate FTEs for seasonal workers, I would use the following example:

- Two three month workers (.25 of year) work 15 hours a week, so
- 15 + 15 = 30 hrs/wk
- 30/40 = .75 FTEs
- 75 * .25 = .1875 FTE for entire year (based on working only three months)

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	_____
J2	Librarians without an ALA Accredited Master's Degree in Library Science	_____
J3	Total Librarians (J1 + J2):	_____
J4	All Other Paid Staff	_____
J5	Total Paid Employees (J3 + J4):	_____

Library Collection (K1 -K27)

Book Collection

K1	Adult Books (over age 18)	_____
K2	Young Adult Books (ages 12 to 18)	_____
K3	Children's Books (under age 12)	_____

K4   Total (K1 + K2 + K3)   _____

Audiovisual and Electronic Materials

K5   Audio - Physical Units   _____

K6   Video - Physical Units   _____

K7   Other Material in Collection   _____

K8   Current Print Serial Subscriptions   _____

K9   Book/Serial Volumes (K4 + K8)   _____

Electronic Books

E-books are the digital equivalent of printed books that may be accessed online from an electronic device. E-books also include e-comics. Do not consider resources available for free in the public domain when answering the following questions. Administrative entity refers to the library.

K10   Did the administrative entity provide access to e-books purchased solely by the administrative entity?   _____

K11   Did the administrative entity provide access to e-books purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?   _____

K12   Did the administrative entity provide access to e-books provided by the state library agency or another state agency at no or minimal cost to the administrative entity?   _____

Electronic Serials

E-serials are periodic digital publications equivalent to printed newspapers, magazines, and similar media that are viewed as entire issues rather than as single articles returned from a research query. Do not consider resources available for free in the public domain when answering the following questions. Administrative entity refers to the library.

K13   Did the administrative entity provide access to e-serials purchased solely by the administrative entity?   _____

K14   Did the administrative entity provide access to e-serials purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?   _____

K15   Did the administrative entity provide access to e-serials provided by the state library agency or another state agency at no or minimal cost to the administrative entity?   _____

Electronic Audio

E-audio are digital files of sound only (e.g., audiobooks, music) that may be accessed online from an electronic device. Do not consider resources available for free in the public domain when answering the following questions. Administrative entity refers to the library.

K16   Did the administrative entity provide access to e-audio purchased solely by the administrative entity? _____

K17   Did the administrative entity provide access to e-audio purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? _____

K18   Did the administrative entity provide access to e-audio provided by the state library agency or another state agency at no or minimal cost to the administrative entity? _____

Electronic Video

E-videos are digital files of moving visual images with or without sound (e.g., movies, television shows) that may be accessed online from an electronic device. Do not consider resources available for free in the public domain when answering the following questions. Administrative entity refers to the library.

K19   Did the administrative entity provide access to e-videos purchased solely by the administrative entity? _____

K20   Did the administrative entity provide access to e-videos purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? _____

K21   Did the administrative entity provide access to e-videos provided by the state library agency or another state agency at no or minimal cost to the administrative entity? _____

Research Databases

Research databases are organized collections of electronic data or records (e.g., facts, abstracts, articles, bibliographic data, texts, photographs) that can be searched to retrieve information. Do not consider resources available for free when answering the following questions. Administrative entity refers to the library.

K22   Did the administrative entity provide access to research databases purchased solely by the administrative entity? _____

K23   Did the administrative entity provide access to research databases purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?   _____

K24   Did the administrative entity provide access to research databases provided by the state library or another entity at no or minimal cost to the administrative entity?   _____

Online Learning Platforms

Online learning platforms primarily provide instruction, tools, and resources to enhance education, lifelong learning, and skill building. Platforms may offer homework assistance, language learning, test preparation, professional development, resume assistance, hobby instruction, etc. Do not consider resources available for free when answering the following questions. Administrative entity refers to the library.

K25   Did the administrative entity provide access to online learning platforms purchased solely by the administrative entity?   _____

K26   Did the administrative entity provide access to online learning platforms purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?   _____

K27   Did the administrative entity provide access to online learning platforms provided by the state library or another entity at no or minimal cost to the administrative entity?   _____

Circulation (L1 - L58)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

Book Circulation, Adult (over age 18)

L1	Main Library	_____
L2	All Branches	_____
L3	Bookmobile/Outreach	_____
L4	Total (L1 + L2 + L3)	_____

Book Circulation, Young Adult (ages 12 to 18)

L5	Main Library	_____
L6	All Branches	_____
L7	Bookmobile/Outreach	_____
L8	Total (L5 + L6+ L7)	_____

Book Circulation, Children's (under age 12)

L9   Main Library   _____

L10   All Branches   _____

L11   Bookmobile/Outreach   _____

L12   Total (L9 + L10+ L11)   _____

Book Circulation Total

L13   Main Library (L1 + L5 + L9)   _____

L14   All Branches (L2 + L6 + L10)   _____

L15   Bookmobile/Outreach (L3 + L7 + L11)   _____

L16   Total (L4 + L8 + L12)   _____

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

L21   Main Library   _____

L22   All Branches   _____

L23   Bookmobile/Outreach   _____

L24   Total (L21 + L22 + L23)   _____

Audiovisual Circulation Other Audio

L25   Main Library   _____

L26   All Branches   _____

L27   Bookmobile/Outreach   _____

L28   Total (L25 + L26 + L27)   _____

Audiovisual Circulation Videos

L29   Main Library   _____

L30   All Branches   _____

L31   Bookmobile/Outreach   _____

L32   Total (L29 + L30 + L31)   _____

Audiovisual Circulation Other

L33   Main Library   _____

L34   All Branches   _____

L35   Bookmobile/Outreach   _____

L36   Total (L33 + L34 + L35)   _____

Audiovisual Circulation Total

L37   Main Library (L21 + L25 + L29 + L33)   _____

L38   All Branches (L22 + L26 + L30 + L34)   _____

L39   Bookmobile/Outreach (L23 + L27 + L31 + L35)   _____

L40   Total (L24 + L28 + L32 + L36)   _____

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41   Main Library   _____

L42   All Branches   _____

L43   Bookmobile/Outreach   _____

L44   Total (L41 + L42 + L43)   _____

Total Circulation

L45   Main Library (L13 + L37 + L41)   _____

L46   All Branches (L14 + L38 + L42)   _____

L47   Bookmobile/Outreach (L15 + L39
          + L43)   _____

Children's Physical Circulation - The total annual circulation of all children's materials in all physical formats to all users, including renewals. This includes books and audiovisual material already counted in previous fields. Include circulation of other physical items for children (e.g. kits, games, technology). If possible, do not include materials for teens/young adults.

L48   Main Library   _____

L49   All Branches   _____

L50   Bookmobile/Outreach   _____

L51   Children's Physical Material (L48
          + L49 + L50)   _____

E-material Circulation

Electronic (digital) materials can be accessed online from an electronic device. Types of electronic materials include e-books, e-serials, e-audio, and e-video. Only count items that require user authentication and have a limited period of use. Count all checkouts, including renewals.

L52   E-book Circulation   _____

L53   E-serial Circulation   _____

L54   E-audio Circulation   _____

L55   E-video Circulation   _____

L56   Electronic Circulation Total (L52 +
          L53 + L54 + L55)   _____

L57   Physical Circulation Total (L16 +
          L40 + L44)   _____

L58   Total Circulation (L56 + L57)   _____

Other Measures of Library Use (M1 - M2)

Please list any measures of library use not collected elsewhere in the annual report. Examples might include Seed Library, In-house Use, Unique Circulating Items, and other Objects of Interest.

Note: Recording these measures is optional. Totals will not be tabulated or reported.

M1   Name or Description of Other
          Measure of Use   _____

M2   Numerical Statistic of Measure in
          M1   _____

Interlibrary Cooperation (N1 - N6)

Loaned To

N1   Print   _____

N2	Nonprint	_____
N3	Total (N1 + N2):	_____
Borrowed From		
N4	Print	_____
N5	Nonprint	_____
N6	Total (N4 + N5):	_____

Programs (O1 - O38)

Please see long note on Synchronous Program Sessions here

PROGRAM SESSIONS

The Number of Synchronous (Live) Onsite Program Sessions

O1	Number of Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6)	_____
O2	Number of Programs Targeted at Elementary School Children (ages 6–12)	_____
O3	Number of Programs Targeted at Young Adults (ages 12 to 18)	_____
O4	Number of Programs Targeted at Adults (age 19 and older)	_____
O5	Number of Programs Targeted at Multiple Age Levels	_____
O6	Total Number of Synchronous (Live) Onsite Program Sessions (O1 + O2 + O3 + O4 + O5)	_____

The Number of Synchronous (Live) Offsite Program Sessions

O7	Number of Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6)	_____
O8	Number of Programs Targeted at Elementary School Children (ages 6–12)	_____
O9	Number of Programs Targeted at Young Adults (ages 12 to 18)	_____
O10	Number of Programs Targeted at Adults (age 19 and older)	_____
O11	Number of Programs Targeted at Multiple Age Levels	_____
O12	Total Number of Synchronous (Live) Offsite Program Sessions (O7 + O8 + O9 + O10 + O11)	_____

The Number of Synchronous (Live) Virtual Program Sessions

O13   Number of Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6) _____

O14   Number of Programs Targeted at Elementary School Children (ages 6–12) _____

O15   Number of Programs Targeted at Young Adults (ages 12 to 18) _____

O16   Number of Programs Targeted at Adults (age 19 and older) _____

O17   Number of Programs Targeted at Multiple Age Levels _____

O18   Total Number of Synchronous (Live) Virtual Program Sessions (O13 + O14 + O15 + O16 + O17) _____

PROGRAM ATTENDANCE
Attendance at Synchronous (Live) Onsite Programs

O19   Attendance at Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6) _____

O20   Attendance at Programs Targeted at Elementary School Children (ages 6–12) _____

O21   Attendance at Programs Targeted at Young Adults (ages 12 to 18) _____

O22   Attendance at Programs Targeted at Adults (age 19 and older) _____

O23   Attendance at Programs Targeted at Multiple Age Levels _____

O24   Total Attendance at Synchronous (Live) Onsite Programs (O19 + O20 + O21 + O22 + O23) _____

Attendance at Synchronous (Live) Offsite Programs

O25   Attendance at Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6) _____

O26   Attendance at Programs Targeted at Elementary School Children (ages 6–12) _____

O27   Attendance at Programs Targeted at Young Adults (ages 12 to 18) _____

O28   Attendance at Programs Targeted at Adults (age 19 and older) _____

O29   Attendance at Programs Targeted at Multiple Age Levels _____

O30   Total Attendance at Synchronous (Live) Offsite Programs (O25 + O26 + O27 + O28 + O29)   _____

Synchronous (Live) Virtual Program Attendance

O31   Attendance at Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6)   _____

O32   Attendance at Programs Targeted at Elementary School Children (ages 6–12)   _____

O33   Attendance at Programs Targeted at Young Adults (ages 12 to 18)   _____

O34   Attendance at Programs Targeted at Adults (age 19 and older)   _____

O35   Attendance at Programs Targeted at Multiple Age Levels   _____

O36   Total Synchronous (Live) Virtual Program Attendance (O31 + O32 + O33 + O34 + O35)   _____

O37   Total Number of Recorded Program Presentations   _____

O38   Total Views of Recorded Program Presentations within 30 Days   _____

Self-Directed Activities (Passive Programs) (P1 -

A Self–directed Activity is a planned, independent activity available for a definite time period which introduces participating individuals to any of the broad range of library services or activities which directly provide information to participants. Activities differ from programs in that activities are unstructured and depend on the participation of the attendee to create the experience, rather than a structured presentation offered by librarian to a group at a set time.

Examples of these types of passive activities include DIY stations, craft/activity bags, make and take activity kits, and *Do Science at Home STEAM Kits.*

This does not include informal services such as homework help.

Count all activities, whether held on– or off–site, that are sponsored or co–sponsored by the library. Exclude activities sponsored by other groups that use library facilities.

Self-directed activities may also have a program component that would be reported in Section O of the report. For example, a program about crafts (report in Section O) may involve constructing objects (report in Section P)

Self-Directed Activities (Passive Programs), Children (under age 12)

P1   Number of Programs   _____
P2   Number of Participants   _____

Self-Directed Activities (Passive Programs), Young Adult (ages 12 to 18)

P3   Number of Programs   _____
P4   Number of Participants   _____

Self-Directed Activities (Passive Programs), Other (all ages)

P5	Number of Programs	_____
P6	Number of Participants	_____
P7	Total Number of Self-Directed Activities (P1 + P3 + P5)	_____
P8	Total Participants in Self-Directed Activities (P2 + P4 + P6)	_____

Technology (Q1 - Q5)

Q1	Number of Internet Computers Used by General Public	_____
Q2	Number of People Formally Trained by Staff to Use Electronic Resources	_____
Q3	Does the library provide wireless internet access (Wi-Fi) for patrons?	_____
Q4	Wireless Sessions - Annually	_____
Q4a	Reporting Method for Wireless Sessions	_____

Intellectual Freedom Challenges (R1)

R1	Number of Intellectual Freedom Challenges	_____

Planning and Evaluation (S1)

S1	Describe significant events, changes, or improvements to your library's facilities, programs, or collections during this past fiscal year. Include a statement describing any new property acquired by the library by any means - purchase, gifts, bequests, etc.	_____
	This Report Has Been Completed by:	_____
	Does your library collect a statistic that you think other Kentucky libraries should collect?	_____
	Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report.	_____