

**COMMONWEALTH OF KENTUCKY
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES**

**Institute of Museum and Library Services
Library Services and Technology Act**

**TITLE VI
ASSURANCE OF COMPLIANCE FOR LIBRARIES**

As the duly authorized representative of the _____ County Public Library, I hereby certify that (*check only **one** of the following boxes*)

- A. The library has an Assurance of Compliance plan in which the library agrees to comply with the requirements of Title VI of the Civil Rights Act of 1964 which prohibits discrimination on the basis of race, color, or national origin. **A copy of the plan is enclosed.**
- B. The library does not have an Assurance of Compliance plan, but certifies that the library will comply with the requirements of Title VI of the Civil Rights Act of 1964, and will submit a plan to the Kentucky Department for Libraries and Archives (KDLA) before Federal financial assistance is disbursed for Program Year 2019, which begins October 1, 2018.
- C. The library does not have an Assurance of Compliance plan but certifies that the library will comply with the requirements of Title VI of the Civil Rights Act of 1964, and will adopt the Kentucky Department for Libraries and Archives' Title VI plan.

Signature of Authorized Representative

Printed Name of Authorized Representative

Title of Authorized Representative

Date

**COMMONWEALTH OF KENTUCKY
KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES
TITLE VI COMPLIANCE STATUS**

(Name of Applicant Library)

	Yes	No
1. Services from this facility are provided to clients without regard to race, color or national origin.		
2. All physical facilities and physical areas are made available to every client without regard to race, color, national origin, sex, sexual orientation or gender identity or disability.		
3. Reasonable steps are taken to ensure limited English proficient persons have meaningful access to information, programs, and services.		
4. Title VI posters (where possible) are prominently displayed and are used to emphasize the Title VI program and complaint opportunities.		
5. Racial composition of area served, including racial composition of project population eligible to be served is provided.		
6. Project employment data, including racial composition of staff, is provided (if employment is a primary objective of the federal financial assistance).		
7. An employee has been appointed to serve as Title VI Local Coordinator for this agency/facility.		
8. Minorities are represented on the planning or advisory board. Provide the race and gender composition:		
9. New employees are clearly informed of their responsibilities to clients under Title VI.		
10. A written procedure exists for hearing and reviewing Title VI complaints.		
11. The library assures that it will immediately notify KDLA of any complaints or lawsuits filed against the library.		
12. Records are maintained regarding all alleged cases of discrimination.		
13. Other parties which contract with this agency are clearly informed by this agency of their own responsibilities to clients under Title VI standards.		
14. Contracts between the library and other parties include a formal "Title VI Statement of Compliance" clause.		
15. The library has a pending application for federal assistance with other federal agencies. If yes, name of agency: _____		
16. A Civil Rights review was conducted at the library by a federal agency within the last two years. If yes, provide details: _____		
17. The library has been found Civil Rights noncompliant by a federal or state agency. If yes, please explain. Attach pertinent documents.		