

TYPES OF CERTIFICATES

Certificate	*Position	Requirement
Professional I	Library Director serving a population of more than 15,000 OR staff meeting the requirements	Master's degree in library science from an ALA accredited library school
Professional II	Library Director serving a population of more than 15,000 OR staff meeting the requirements	Master's degree in library science from a school that is not ALA accredited; OR Master's degree with at least 15 graduate hours in library science
Professional III	Library Director serving a population of less than 15,000 OR staff meeting the requirements	Bachelor's degree with at least 21 graduate or undergraduate college credit hours in library science; OR Master's degree with at least 15 graduate or undergraduate college credit hours in library science
Professional IV	Library Director serving a population of less than 15,000 OR staff meeting the requirements	Bachelor's degree with at least 9 graduate or undergraduate hours in library science AND 6 graduate or undergraduate college credit hours in a job-related field of study **OR** Master's degree with 6 graduate or undergraduate college credit hours in library science AND 3 graduate or undergraduate college credit hours in a job-related field of study

<p>Paraprofessional I</p>	<p>Assistant Director Branch Head Department Head Manager Supervisor Bookmobile Librarian (if applicable)</p>	<p>High school diploma or high school equivalency diploma, AND 360 total job-related educational contact hours, including 144 hours in library science, 72 hours in Human Resources and/or Management; AND 4,000 hours library work experience.</p>
<p>Paraprofessional II</p>	<p>Any full-time position providing library services</p>	<p>High school diploma or high school equivalency diploma AND 288 job-related educational contact hours; AND 4,000 hours library work experience.</p>
<p>Paraprofessional III</p>	<p>Any full-time position providing library services</p>	<p>High school diploma or high school equivalency diploma AND 144 job-related educational contact hours; AND 2,000 hours library work experience.</p>
<p>Temporary</p>	<p>This certificate provides a grace period to allow employees time to obtain the appropriate certification. It is NOT renewable.</p>	<p>Applicant does not meet requirements for any other certificate. GOOD FOR FIVE (5) YEARS ONLY</p>

*Individual library boards may require a higher level of certification.