



# for the Record

Devoted to Kentucky's State Archives and the Historical Record

Spring/Summer 2017

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## Beth Shields Appointed State Archivist

Kentucky Education and Workforce Development Cabinet Secretary Hal Heiner announced the appointment of Beth Shields as State Archivist and Records Administrator, and Director of the Archives and Records Management Division at the Kentucky Department for Libraries and Archives (KDLA) on February 1, 2017.

As State Archivist, Shields will be responsible for leading the Archives and Records Management Division and overseeing records management services for state and local governments. She replaces Barbara Teague, who retired after 32 years at KDLA.

"I am delighted that Beth will continue her service to KDLA and to the citizens of Kentucky," said State Librarian and KDLA Commissioner Terry Manuel. "Beth's wealth of experience and knowledge has earned her great respect in the archives and records management field. I view her appointment as a sign of the state's commitment to remaining in the forefront of governmental records management."

The invaluable records held in the archives, dating from 1780 to the present, include records from each gubernatorial administration, and from all 120 Kentucky counties. The State Archivist is also the coordinator of the Kentucky State Historical Records Advisory Board (SHRAB), which provides advice, assistance, and leadership to nearly 300 archival and manuscript repositories in the state.

Shields has more than 15 years of archives and records management experience, including working extensively with electronic records. She has been active in the Kentucky Council on Archives, the



Society of American Archivists, the National Association of Government Archives and Records Administrators, and the Council of State Archivists' State Electronic Records Initiative.

Shields is the recipient of the Emerging Leader Award from the Society of American Archivists and the President's Award from the Council of State Archivists.

"It is an honor to be appointed as the Kentucky State Archivist. I look forward to supporting and strengthening KDLA's nationally recognized archives and records management program. The work we do ensures that the people of the Commonwealth have access to public records and that researchers can explore the rich history of Kentucky," Shields said.

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*"The keeping of the public record of a civilized people is a continuing responsibility where properly the task is never completed. The vigilance necessary to preserve the record is synonymous with that of preserving the freedom of an open and democratic society." Dr. Thomas D. Clark, former Historian Laureate of Kentucky*

## Archives Research Room Hours and Closings

The Archives Research Room is open to the public from 9 a.m. to 4 p.m., Monday through Friday. Free parking is provided outside the KDLA building.

Please mark your calendars for these upcoming closures.

May 29	Monday	Memorial Day
June 23	Friday	Archives Institute
July 4	Tuesday	Independence Day
September 4	Monday	Labor Day

## Friends of Kentucky Public Archives, Inc. Board of Directors

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## KDLA Fills Management Positions

Jennifer Patterson is the new manager of KDLA's Archival Services Branch. She was promoted on December 16, 2016, following the retirement of Tim Tingle, who had served as the Branch Manager since 2008.

Jennifer has been with KDLA since October 2003, most recently as the supervisor of the State Archives Center. As Branch Manager, Jennifer will manage KDLA's Archives Research Room and all customer service activities; oversee the State Archives Center, including accessioning and appraisal; coordinate public outreach for the Archival Services Branch; oversee the Preservation Lab; and assist with the Friends of Kentucky Public Archives, Inc.

Jennifer has a B.A. in History from Western Kentucky University and an M.A. with honors from the American Military University. She is a native of Newark Valley, New York, and currently resides in Stamping Ground, KY.

Trace Kirkwood became the new manager of KDLA's Micrographics and Imaging Branch on March 16, 2017. Trace has been with KDLA since September 2002, serving as the Western Kentucky Local Records Regional Administrator. During this time, he served as liaison to local officials in twenty-nine counties. He moves over from the Local Records Branch, where he had been the manager since August 1, 2015.

As Branch Manager, Trace oversees the Imaging, Micrographics, and Quality Control areas. In addition, Trace writes bid proposals for scanning and microfilming projects. The Imaging Section converts paper records and microfilmed records into digital images for state and local agencies, and the Micrographics Section uses cameras to security microfilm permanent records. The Quality Control Section ensures that KDLA and outside vendors create high quality microfilm.

Trace has both a B.A. and M.A. in History from Western Kentucky University. He is a native of Miami, Florida, but grew up in Louisville. He currently resides in Shelby County with his wife, Dana, and two children, Sylvia and Parkman.

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# The Thirty-Third Annual Kentucky Archives Institute

Sponsored by:  
Friends of Kentucky Public Archives, Inc.  
and  
Archives and Records Management Division  
Kentucky Department for Libraries and Archives

**June 23, 2017**

Activity Room, Second Floor, Kentucky Department for Libraries and Archives

8:30 – 9:00	Registration/Pastries
9:00 – 9:15	Welcome Margaret Merrick, Friends of Kentucky Public Archives, Inc.
9:15 – 10:15	<i>Following Founders: Research in Kentucky Before 1850</i> David Kirkpatrick, Kentucky Department for Libraries and Archives
10:15 – 10:30	Break
10:30 – 11:30	<i>Harry Innes, Citizen of Elkhorn Creek</i> Dr. Richard Taylor, Historian
11:30 – 12:30	Lunch
12:30 – 1:30	<i>Kentucky: 1792</i> Walter Bowman, Kentucky Department for Libraries and Archives
1:30 – 1:45	Break
1:45 – 3:00	<i>Kentucky Land Patents: A Significant Resource for Tracing Family and Community History</i> Kandie Adkinson, Secretary of State's Land Office
3:00 – 3:15	Conclusion

Please clip and mail the form below, along with registration fee(s), by June 16.

Space is limited to 50 attendees.

If you have any questions, please contact Jennifer Patterson at 502.564.8321 or [jennifer.patterson@ky.gov](mailto:jennifer.patterson@ky.gov).

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Mail registration form with payment to: Friends of Kentucky Public Archives, Inc.  
Kentucky Archives Institute  
P.O. Box 4224  
Frankfort, KY 40604

Registration fee: \$50 fee covers Institute materials and lunch.  
Check here to reserve a vegetarian lunch. \_\_\_\_\_  
Other Dietary Restrictions: \_\_\_\_\_

Make checks payable to: Friends of Kentucky Public Archives, Inc. (Fees are non-refundable.)

Name(s): \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Shields was selected as the Thomas D. Clark Intern in Archival Administration at the Kentucky State Archives in 2002. While in graduate school, she was also one of the co-founders of the Society of American Archivists' Student Chapter at the University of Kentucky (UK), and served as co-chair of that chapter for two years. Shields has a Master's degree in Library Science from the University of Kentucky. She previously worked at the Library of Virginia and the Kentucky Historical Society. At KDLA, she has served as Electronic Records Archivist and manager of the Electronic Records Management Branch.

Shields grew up in Frankfort and now lives on a farm in Shelby County with her husband Eric and daughters, Rory and Harper.



## ***Congratulations!***

***KDLA would like to congratulate Tim Tingle, Barbara Teague, and Ann Pennington on joining the Friends' Board.***

## **Archives Symposium Successful**

The 28<sup>th</sup> annual Public Archives Symposium, sponsored by the Friends of Kentucky Public Archives, Inc. and the Archives and Records Management (ARM) Division of the Kentucky Department for Libraries and Archives (KDLA), was held on October 28, 2016 at KDLA. The featured speaker for the Symposium was Charles "Chuck" Parrish, retired historian with the Louisville District, United States Army Corps of Engineers, and past consultant to the Rivers Institute at Hanover College. As editor of *Heroes at the Falls: Louisville's Lifesavers*, he discussed the history of the United States Lifesaving Service and the individuals who risked their lives to save others, as well as countless boats and cargoes. His informative and insightful presentation ended with a wide-ranging question and answer session, which concluded yet another successful Public Archives Symposium.

## **Archives Month Preparation**

The Archives Month Coordinating Committee, under the direction of the Kentucky State Historical Records Advisory Board, will begin preparations for this year's Kentucky Archives Month to be held in October 2017. The theme for this year is Education. The Archives Month Coordinating Committee would like to take this opportunity to thank the Friends of Kentucky Public Archives, Inc. for its continued support of Kentucky Archives Month. The Archives Month web address is <http://archivesmonth.ky.gov>. Please check the web site for events that will be held throughout the state, or use the site to submit your own event. The site also has a Planning Guide to assist you in planning your Kentucky Archives Month activities. We encourage all Kentucky archival and manuscript repositories to commemorate Archives Month with an open house, a workshop, a featured speaker, an exhibit, a tour, or any other event.

### **Follow the State Archives on Social Media:**



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*The Friends of Kentucky Public Archives, Inc. is a not for profit membership organization of private citizens concerned with helping the Archives and Records Management Division of Kentucky's Department for Libraries and Archives fulfill its role as a vital information link between people and government. The Friends' organization supports the management, preservation, and use of Kentucky's historic public records and serves as an advocate for the Kentucky State Archives, which the division manages. For further information, contact the Friends at P.O. Box 4224, Frankfort, KY 40604.*

# Friends of Kentucky Public Archives, Inc.

## Make SARC Conference Possible for KDLA Staff

This year, thanks to a generous donation by the Friends, KDLA was able to send two staff members to the 2016 Southeastern Archives and Records Conference (SARC) held November 13-15 in Raleigh, North Carolina. SARC is an opportunity to meet with state archives colleagues from the Southeastern region to exchange ideas, experiences, and expertise. KDLA was represented by Joseph Isaac of the State Records Branch and Kari May from the Electronic Records Management Branch. They returned with much to consider, share, and work towards implementing:

### Submitted by Kari May from Electronic Records:

The Digital Repositories session track emphasized the importance of archival electronic records services, particularly the significance of documenting policies, procedures, processes, and workflows. The group recognized a knowledge gap between information technology staff and archivists and felt that more transparency of activities could improve communications and cooperation for both. Email and social media collections were discussed with an emphasis on volume, historical significance, and preservation versus privacy. No answers presented themselves, but group members held hope for future assistance from reliable filtering software.

Finally, it was suggested that advocacy for electronic records archiving should no longer simply stand on a historical perspective, but show its vital part in government transparency and accountability.

### Submitted by Joseph Isaac from State Records:

I attended the Records Management session track, which facilitated valuable discussion and participation between archivists from various repositories. From the initial introductions, there was an abundance of topics to fuel conversation over the course of the full two days. With six states represented, each participant brought their own concerns such as, assisting government records officers inexperienced with records management, understanding neighborhood safety around record storage facilities, or making do when constricting budgets cut resources and staff. In addition to these, the group attempted to identify new trends to be aware of and what are the best practices to implement for developing issues. Not surprisingly, the ever shifting landscape of digital migration, born digital records, and digital storage generated most of the discussion during this time. This exchange of various strategies from regional archivists proved to be one of the most beneficial aspects of the conference and provided the staff in attendance with new ideas and techniques that will aid KDLA in its future efforts.

Yes, I would like to renew my membership in/become a member of the Friends of Kentucky Public Archives, Inc.

My check for \_\_\_\_\_ made payable to the Friends of Kentucky Public Archives, Inc. is enclosed. Membership benefits include a biannual newsletter, a membership pin, and invitations to workshops, special events, the Kentucky Archives Institute, the Public Archives Symposium, and the annual meeting. Gifts to the Friends beyond the basic membership are tax deductible.

Name: \_\_\_\_\_

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Membership levels: \_\_\_\_\_ \$15 Individual/Family \_\_\_\_\_ \$25 Libraries, Genealogical and Historical Societies \_\_\_\_\_ \$250 Life  
\_\_\_\_\_ \$50 Sustaining \_\_\_\_\_ \$1,000 Corporate \_\_\_\_\_ Gift to the Clark Endowment

Please clip and mail to: Friends of Kentucky Public Archives, Inc., P.O. Box 4224, Frankfort, Kentucky 40604 \* We appreciate your support.

Friends of Kentucky Public Archives, Inc.  
P.O. Box 4224  
Frankfort, Kentucky 40604  
**RETURN SERVICE REQUESTED**



Toll booths on the Kentucky Turnpike at night, ca. 1950s – 1960s.

Source: Public Information Photo Collection, Archives and Records Management Division – Kentucky Department for Libraries and Archives.