

**Library Science E-book Titles
Available from Kentucky Libraries Unbound
March 2015**

The following e-book titles have been recently added to [Kentucky Libraries Unbound](#) and are ready for downloading. You must have an account at a participating KLU library (either at your work location or at the library in your county of residence) to download these e-books. If you need help getting started, consult the Help section on the KLU website. Remember to check with your supervisor and/or IT department about downloading these resources with your work computer.

ADMINISTRATION AND MANAGEMENT

[Creative Management of Small Public Libraries in the 21st Century](#)

Provides information for small public libraries serving populations under 25,000. Includes wide selection of topics: Staff; Programming; Management; Technology; Networking; Fundraising; and User Services.

[Information Privacy Fundamentals for Librarians and Information Professionals](#)

Introduces library and information professionals to information privacy, provides an overview of information privacy in the library and information science context, U.S. privacy laws by sector, information privacy policy, and key considerations when planning and creating a privacy program.

[Makerspaces: A Practical Guide for Librarians](#)

Practical guide to help librarians develop, budget for, and implement makerspaces; write grant proposals for funding; and understand the mindset behind the maker movement in order to meet patron needs. Also includes useful case studies, descriptions of equipment and new technologies, and models for planning and assessing projects.

[Making the Library Accessible for All: A Practical Guide for Librarians](#)

Single-source guide relevant to all library functions that librarians can easily refer to when planning, remediating, or evaluating for accessibility.

[The Small Library Manager's Handbook](#)

Covers the everyday nuts-and-bolts operations that all librarians must perform.

[What Every Library Director Should Know](#)

Provides an insider's view of vital actions, behaviors, and strategies needed to succeed in every type of library.

CATALOGING

[Making the Move to RDA: A Self-Study Primer for Catalogers](#)

Takes the reader on a survey of RDA elements used to describe bibliographic and authority records and demonstrates how the MARC code has been expanded to accommodate new elements. Leads the reader field-by-field through MARC bibliographic records for book and non-book resources as well as through authority records for works, expressions, persons, families, and corporate bodies, describing the similarities and differences between AACR2 and RDA for each field.

CHILDREN AND TEEN SERVICES

[Developing Library Collections for Today's Young Adults](#)

Features policies that deal expressly with materials that respect the intellectual freedom of young library patrons. Emphasizes the importance of everything from needs assessment to collection development, encouraging librarians to consider informational, recreational, and curricular needs and interests as the library staff select material on behalf of young adults.

[How to STEM: Science, Technology, Engineering, and Math Education in Libraries](#)

Designed by and for libraries who are involved in contributing efforts into advancing these subjects. Organized in 9 parts including funding, grant writing, community partnerships, outreach, research, and examples of specific programming activities.

[Preparing Children for Reading Success: Hands-On Activities for Librarians, Educators, and Caregivers](#)

Provides introduction to the essentials of promoting early and emerging literacy, and also contains more than 25 ready-to-go activities that can be immediately used to foster this critical skill development.

[Young Adult Resources Today: Connecting Teens with Books, Music, Games, Movies and More](#)

Integrates a research-focused information behavior approach with a literature-focused resources approach, and brings together in one volume key issues related to research, theory, and practice in the provision of information services to young adults.

COLLECTION DEVELOPMENT AND MAINTENANCE

[Managing Digital Audiovisual Resources: A Practical Guide for Librarians](#)

Geared towards the ongoing management of digital audiovisual resources, presenting real world scenarios and ways to think through balancing all of the many factors and needs for these collections, dealing with limited resources, materials with different levels of significance, materials facing different levels of preservation risk, factors for decision making, and resources for other options.

[Organizing Archival Records: A Practical Method of Arrangement and Description for Small Archives](#)

Offers step-by-step guidance to understanding the purpose of organization and the essentials of how to preserve historical records. Covers the basic terms and theory of organization, and how to avoid some common pitfalls. Offers extended discussions about computerizing the process, making descriptions available on the web, and organizing electronic records.

[Preserving Local Writers, Genealogy, Photographs, Newspapers, and Related Materials](#)

Contains informative chapters on physical preservation, collection management, cooperation with organizations and communities, various formats, and special projects.

[Resource Sharing Today: A Practical Guide to Interlibrary Loan, Consortial Circulation, and Global Cooperation](#)

Practical guide to resource sharing starting with the library across town and ending with libraries on the other side of the globe. Chapters cover everything from the ALA's interlibrary loan form to successful innovations such as Virginia Tech's ILLiad to New York's IDS (Information Delivery Service). Appendices include regional, state, national, and international ILL codes, ALA and IFLA forms, open access agreements, and purchase on demand plans.

CUSTOMER SERVICE

[Aging in America](#)

Focuses on the economic and demographic portrait of the senior population.

[Customer Service in Libraries: Best Practices](#)

Describes nine libraries' best practices in this key area. Contributions range from all-encompassing customer service policies and models any library can both adapt and be proud of to micro-approaches that emphasize offering excellent user-focused technology planning, picture book arrangement with patrons in mind, Web 2.0 tools to connect users with the library, establishing good service delivery chains, and making your library fantastic for homeschoolers.

REFERENCE

[The Reference Interview Today: Negotiating and Answering Questions Face to Face, on the Phone, and Virtually](#)

Practical field guide to conducting reference interviews in every modality: face-to-face, phone, chat, text, virtual world, and even mashup reference interviews where multiple modalities are used to answer the question.

[Repositioning Reference: New Methods and New Services for a New Age](#)

Re-imagines reference services and the role of reference librarians, taking into account rapid developments in technology and information-specific services in non-library sectors. Traces the history of technology adoption for reference services, describes competitive pressures facing reference services, identifies untapped opportunities for reference services and librarians, details innovative and creative solutions for energizing the profession and engaging library user communities, and prescribes means to evaluating technologies for reference services.

TECHNOLOGY

[Cyberbullying in Social Media within Education Institutions: Featuring Student, Employee, and Parent Information](#)

Presents the information from the collaborative efforts and perspectives of a current school district superintendent who has researched and worked day-to-day with the issues, and an attorney currently dealing with the legal issues relevant to cyberbullying.

[Teaching Information Fluency: How to Teach Students to Be Efficient, Ethical, and Critical Information Consumers](#)

Describes the skills and dispositions of information fluency adept searchers. Offers in-depth information on what it takes to locate, evaluate, and ethically use digital information.

[Usability Testing: A Practical Guide for Libraries](#)

Describes how in-house usability testing on a budget is not only feasible, but it is practical, sustainable, and has the potential to lead to remarkable improvements of the content, design, and layout of your website.

TRAINING

[Designing Information Literacy Instruction: The Teaching Tripod Approach](#)

Provides a working knowledge of how instructional design (ID) applies to information literacy instruction (ILI). Its "how to do it" approach is directed at instruction librarians in all library settings and deals with both face-to-face and online ID issues.

[How to Teach: A Practical Guide for Librarians](#)

Designed for any librarian who needs to teach either one person at a time or an entire class. Stand-alone guide to becoming proficient in teaching users how to access, evaluate, and use information.