

LIBRARY LEADERSHIP INSTITUTE 2011 Application Form

All applications will be handled by the LIBRARY LEADERSHIP INSTITUTE Selection Committee in the strictest confidence. Participants in LIBRARY LEADERSHIP INSTITUTE will be selected from those individuals who have submitted their application form by **February 25, 2011**. Applications are available on the KDLA website. Please send application along with the Commitment Form from the library board to **Beth Milburn, Continuing Education Consultant, Kentucky Department for Libraries & Archives, 300 Coffee Tree Road, PO Box 537, Frankfort, KY 40602-0537**. Applications may be mailed or emailed. Applications received after the deadline date will not be considered.

Last Name:	First Name:	Middle Initial
Home Address:	City:	State
Home Telephone:	Email:	Zip Code:

I. EMPLOYMENT

Library			
Address	City	State	Zip
Present Title or Responsibility			
Telephone		Email	

Number of years of library experience (do not include student or page experience):

II. What do you consider your greatest career achievement and why? How did you accomplish this? *(Limit your answer to 150 words or less.)*

III. ORGANIZATIONS / ACTIVITIES / COMMUNITY INVOLVEMENT

Please list any memberships in professional, community, and civic organizations (past five years); include special honors or awards received.

ORGANIZATION	DATES OF MEMBERSHIP	OFFICIAL POSITION HELD	SPECIAL HONORS OR AWARDS

IV. Why do you want to participate in the Library Leadership Institute?
(Limit your answer to 150 words or less.)

V. COMMITMENT FORM

The Commitment Form signed by the president of your library board of trustees is required to complete the application process.

If selected, I, _____ (print), agree to and confirm the following.

I commit to attending all four leadership sessions and to participate in intersession activities. I understand that if I am unable to attend any one of the sessions that I am automatically eliminated from the Library Leadership Institute, because each Institute session builds upon the leadership skills of the previous sessions. I understand that if I fail to complete my final service project in a satisfactory manner, that I will not receive any credit for the Library Leadership Institute.

I agree to notify Beth Milburn at the Kentucky Department for Libraries and Archives immediately if I am selected but am unable to attend all sessions. I understand that the Library Leadership Institute is a highly competitive leadership training program and only 24 applicants are selected. My early notification may allow another applicant to attend.

Signature: _____ Date: _____

LIBRARY LEADERSHIP INSTITUTE
Board of Trustees Commitment Form

Applicant's Last Name

Applicant's First Name

The candidate will be able to attend all sessions scheduled for 2011. Yes No

Kentucky Department for Libraries and Archives – Frankfort

March 30-31, 2011
May 18-19, 2011
August 24-25, 2011
November 16-17, 2011

The Library Board of Trustees understands that if selected, this employee must attend all 8 sessions of the Institute and complete any assignments associated with these sessions and a service project. We commit to providing financial support for travel and time off necessary to attend the Institute and to complete assignments if needed.

We are also aware that the final project of the Institute is to implement a new service at our library. We will support the candidate's choice for a new service financially and with time as appropriate.

Trustee President's Name

Trustee President's Signature

Library