

# Final Report and Payment Request for Graduate Library School Tuition Reimbursement Grant

*(To be completed by the student and signed by library director or Board President/designee)*

This form is for classes completed between August 2011 and August 2012. The Application must be postmarked no later than 60 days after the last day of class. To this form attach the following documents:

- (a) A completed and signed *Final Report* (Page 2 plus additional sheet)
- (b) Proof of tuition payment, and
- (c) Final grade report

Mail packet to:

Beth Milburn, CE Consultant  
Kentucky Department for Libraries & Archives  
P.O. Box 537  
300 Coffee Tree Road  
Frankfort, KY 40602-0537.

## COURSE

TITLE \_\_\_\_\_

SEMESTER DATES \_\_\_\_\_

INSTRUCTOR \_\_\_\_\_

UNIVERSITY \_\_\_\_\_

## STUDENT

NAME \_\_\_\_\_

POSITION \_\_\_\_\_

COUNTY \_\_\_\_\_

## TUITION (payable to employing library)

AMOUNT \_\_\_\_\_

LIBRARY \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

LIBRARY FEDERAL ID # \_\_\_\_\_

# Final Report for Graduate Library School Tuition Reimbursement Grant

The Final Report is to be written for classes completed between August 2011 and August 2012 and must be attached to page 1 of this form: *Final Report and Payment Request for Graduate Library School Tuition Reimbursement Grant*.

## STUDENT INFORMATION

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

LIBRARY \_\_\_\_\_

## COURSE EVALUATION

TITLE \_\_\_\_\_

SEMESTER \_\_\_\_\_

INSTRUCTOR \_\_\_\_\_

Overall, the instruction and/or the course content were:

Outstanding     Acceptable     Less than Satisfactory

Briefly explain the above rating:

**On an attached sheet**, briefly discuss in 100 to 150 words how this course has improved service at your library and how it will assist with your goals and ambitions.

\_\_\_\_\_  
**Signature of Student**

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Signature of Library Director or  
Board President/Designee**

\_\_\_\_\_  
Date