

## Recommended Resource List: Facilitation Skills

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## Books

Bens, Ingrid. **Facilitating with Ease! Core Skills for Facilitators, Team Leaders and Members, Managers, Consultants, and Trainers.** San Francisco: Jossey-Bass, 2012. Call number: [658.4022 Bens](#)

Cameron, Esther. **Facilitation Made Easy: Practical Tips to Improve Meetings and Workshops.** 3rd ed. Sterling, VA: Kogan Page, 2005. Call number: [658.4036 Came](#)

Justice, Thomas. **The Facilitator's Fieldbook.** New York: AMACOM, 2006. Call number: [658.4036 Just](#)

Kaner, Sam. **Facilitator's Guide to Participatory Decision-Making.** 2<sup>nd</sup> ed. San Francisco: Pfeiffer Wiley, 2007. Call number: [658.4036 Kane](#)

Rees, Fran. **The Facilitator Excellence Handbook.** 2<sup>nd</sup> ed. San Francisco: Pfeiffer, 2005. Call number: [658.4036 Rees](#)

**Skilled Facilitator Fieldbook: Tips, Tools, and Tested Methods for Consultants, Facilitators, Managers, Trainers, and Coaches.** San Francisco: Jossey-Bass, 2005. Call number: [658.4036 Skil](#)

Wilkinson, Michael. **The Secrets of Facilitation: The SMART Guide to Getting Results with Groups.** Hoboken, NJ: John Wiley and Sons, Ltd., 2012. [Download from Kentucky Libraries Unbound](#)

## Websites

[http://www.managementhelp.org/grp\\_skill/resource.htm](http://www.managementhelp.org/grp_skill/resource.htm)

**Resources for Facilitators** of the Free Management Library offers basic guidelines and principles about facilitation as well as various tips, tools and techniques. This information is assembled by Carter McNamara, PhD for The Management Assistance Program for Nonprofits (St. Paul, MN).

[http://www.managementhelp.org/grp\\_skill/grp\\_skill.htm](http://www.managementhelp.org/grp_skill/grp_skill.htm)

**Group Skills** of the Free Management Library provides information about major types of groups, icebreakers and warmups for groups, facilitation (face-to-face and online) and general resources for more information. This information is assembled by Carter McNamara, PhD for The Management Assistance Program for Nonprofits (St. Paul, MN).