

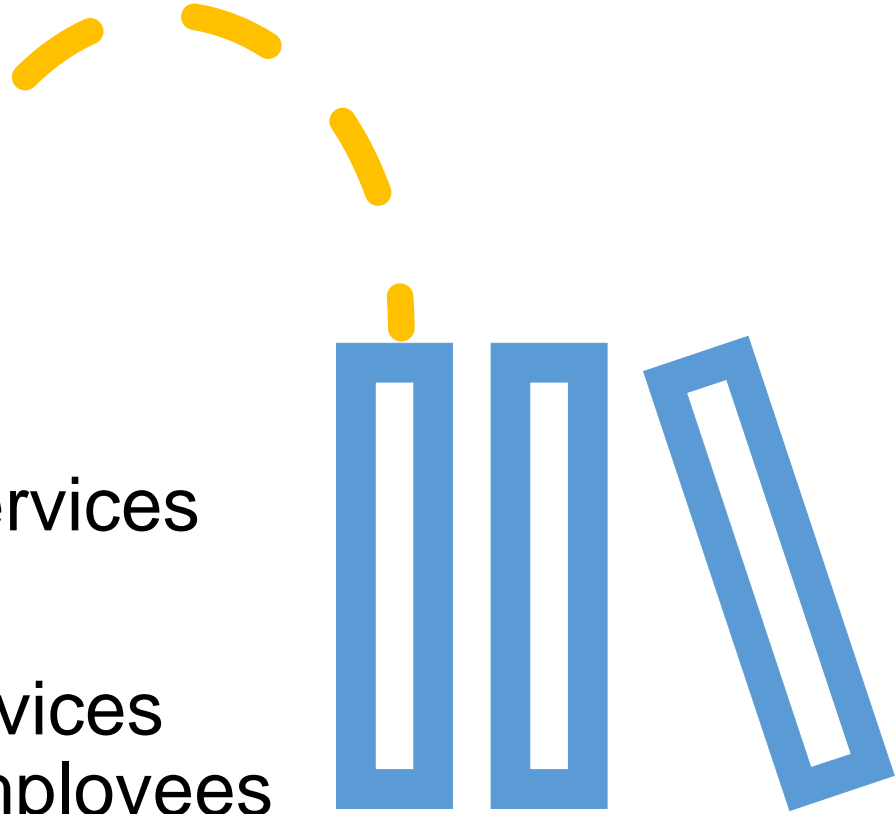


**Read, Learn, Discover  
@ the  
State Library!**

**Kentucky  
Department for  
Libraries and Archives  
2023**

# Agenda

- ❖ KDLA's mission, customers, and services
- ❖ State Library services offered to state employees
- ❖ Questions





# **Kentucky Department for Libraries and Archives**

# About KDLA

- ❖ The Kentucky Department for Libraries and Archives (KDLA) is an agency of the Cabinet for Education ~~and Workforce Development~~–Labor.
- ❖ KDLA’s current mission “is to support and promote access to library services and to ensure that documentation of government activities is created, preserved and made available for public use.”
- ❖ KDLA has evolved many times over the years and serves a wide variety of customer groups.

# Organizational Information

## Division of Library Services

### Customers & Collections

- State Library
- KY Talking Books Library

### Library Development

- Continuing Education

## Division of Archives and Records Management

### Archival Services

- Archives Research Rooms
- Archives Records Center

### State Records

- State Records Center

### Local Records

### Electronic Records Management



# Our Mission

Serving Kentucky's Need to Know

KTBL Book Club



Continuing education calendar for public library staff

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
|     |     |     |     |     |     | 5   |
| 7   | 8   | 9   | 10  | 11  | 12  |     |
| 14  | 15  | 16  | 17  | 18  | 19  |     |
| 21  | 22  | 23  | 24  | 25  | 26  |     |
| 28  | 29  | 30  |     |     |     |     |

Local Records Grants

What is eligible: Any Kentucky local government agency that suffered damage which rendered public records or access to those records during or in the immediate aftermath of the flood in the...

Use of funds: Grant funds may only be used for the direct recovery of damaged or at-risk local public documents resulting from the July 26-30, 2022, floods in Kentucky; or to purchase equipment destroyed in the...

What is eligible: Digitize items or services include, but are not limited to: services such as freeze drying, storage, transportation of materials, and rental facilities; supplies, including acid-free boxes and folders; storage cartons, cleaning materials, plastic milk crates, and protective gear; professional services acquired to mitigate damage, and to defray the costs of workers hired through a temporary agency to assist with the recovery. Other items or materials will be considered on an individual basis and an

The Collection Connection

News From Your State Library

Volume 2 Issue 4

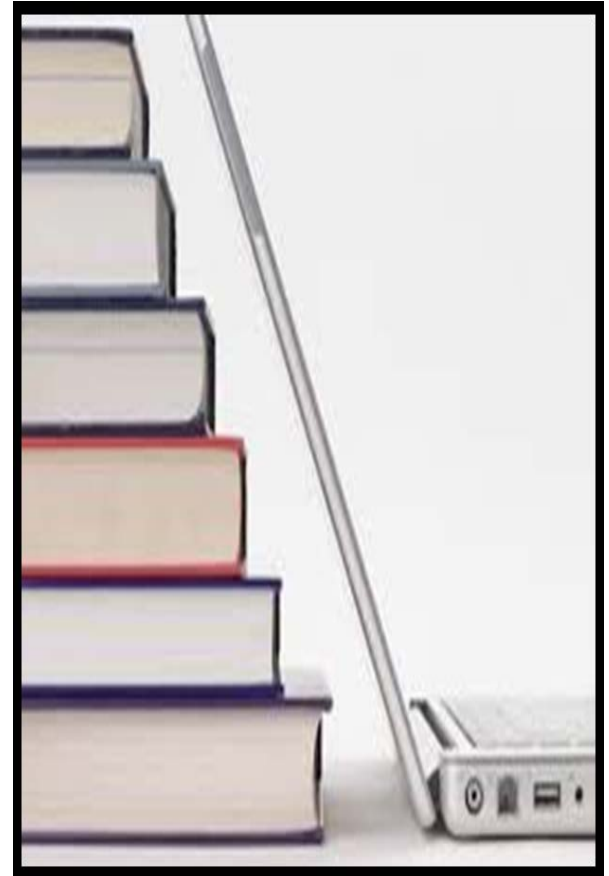
The holidays are upon us! As we prepare to wrap up this year and unfold a new one, now is a good time to create a "To Read" list of books for those cold winter evenings. In this issue, discover workplace and wellness titles to assist you in reaching some of those New Year's resolutions. As always, we have bestseller fiction too! Finally, this issue features titles to help with your holiday entertaining: information on our sister library, the Kentucky Talking Book Library; and a spotlight on



# The State Library

# Library Services for State Employees

- ❖ Physical Collection of Books, CD Audiobooks, and DVDs
- ❖ Downloadable Collection of eBooks, Audiobooks, and Streaming Video
- ❖ Electronic Research Databases
- ❖ Interlibrary Loan
- ❖ Ask A Librarian
- ❖ A Variety of Training Resources





# Physical Collection



## Books

- ❖ Kentucky Collection - all things KY
- ❖ Health and Wellness Topics - Various health subjects, personal finances, retirement planning, parenting issues
- ❖ Workplace Topics - Computer skills/software applications, customer service, human resources, management, communication skills
- ❖ Large Print Books - Both fiction and non-fiction

## Audiobooks

- ❖ Both Fiction and Non-Fiction CD audiobooks

## DVDs

- ❖ Supervisory skills, communication, diversity, & safety

# Electronic Collection and Resources

## Kentucky Libraries Unbound Downloadable Collection

- ❖ eBooks, eAudiobooks, Streaming Videos
- ❖ Powered by Overdrive
- ❖ Some small differences in collections



## Electronic Research Databases

- ❖ Search a topic in thousands of newspaper, magazine, professional journal, and encyclopedia articles
- ❖ Popular databases like NewsBank, Data Axle-Reference USA, LearningExpress Library, and ProQuest Central





## State Employees

[Search the Catalog](#)

[Ask a Librarian](#)

[Research Databases](#)

[Training Events Calendar](#)

[Archived Webinars](#)

[State Library Account  
Application](#)

[Collections](#)

[Assistance with Government  
Records Management](#)

[The Collection Connection](#)

# State Employees

**Search KDLA WorldCat Discovery**

[Advanced Search](#)

Find books, media, journal titles, and more ...



The State Library is dedicated to meeting the information and training needs of all Kentucky state government employees. If you need assistance or have any questions, please contact the Reference staff at (502) 564-8306 or (800) 928-7000.

## Who Is Classified as a State Employee?

This classification includes persons working in executive, legislative and judicial agencies, commissions, boards, etc.



## State Employees

[Search the Catalog](#)

[Ask a Librarian](#)

[Research Databases](#)

[Training Events Calendar](#)

[Archived Webinars](#)

[State Library Account  
Application](#)

[Collections](#)

[Assistance with Government  
Records Management](#)

[The Collection Connection](#)

## State Employees

**Search KDLA WorldCat Discovery**

[Advanced Search](#)

Find books, media, journal titles, and more ...



The State Library is dedicated to meeting the information and training needs of all Kentucky state government employees. If you need assistance or have any questions, please contact the Reference staff at (502) 564-8306 or (800) 928-7000.

### Who Is Classified as a State Employee?

This classification includes persons working in executive, legislative and judicial agencies, commissions, boards, etc.

# WCD – Sign-In



Search Kentucky Department for Libraries and Archives and beyond



[Search](#)

[Advanced Search](#)

Language:

English



Resources

[Advanced Search](#)

[Send Feedback](#)

[KDLA Databases](#)

My Account

[Sign In](#)

# Signing In

Kentucky Department for Libraries and Archives



Kentucky Department for  
Libraries and Archives

SIGN IN

KDLA Library Acco...

KDLA Library Account Number

Password\*

SIGN IN

SET/RESET PASSWORD

CANCEL



# Signing In

Kentucky Department for Libraries and Archives

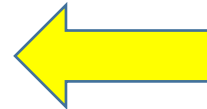


Kentucky Department for  
Libraries and Archives

## Request New Password

To reset your password, enter your user name below. You will receive an email message with a new password. Once your password is reset, your current password will no longer be accepted.

**REQUEST NEW PASSWORD**



# WCD - My Account

Hello DEBBIE

My Account ^

[Advanced Search](#) [Resources](#) ▾

ory [★ Saved Items \(0\)](#)

Search Kentucky Department for Libraries and Archives and beyond

Search

[Checkouts](#)

[Requests](#)

[Fees](#)

[Search activity](#)

[Saved searches](#)

[Saved items](#)

[Saved lists](#)

[Profile](#)

[Sign out](#)



Search

[Advanced Search](#)



# Searching

## Search Kentucky Department for Libraries and Archives and beyond

stress management



Search

stress management in Title

[Advanced Search](#)

stress management

stress management for students

stress management occupational therapy

stress management job performance

stress management techniques

stress management in business

stress management in the workplace

stress management time management self care self management business reduce stress increase happiness success

Language

English See all results for [stress management](#)

# WCD - Search Results

The screenshot shows the search results page for 'stress management' on the Kentucky Department for Libraries and Archives website. The search bar at the top contains the text 'stress management' and has a search icon. The results section shows '593,524 results in Libraries Worldwide', which is circled in red. A yellow arrow points from this result count down to the first search result. The first result is 'International journal of bio-resource & stress management.', which is underlined in blue. A yellow arrow points from the title of this result to the 'Access journal' button below it. Another yellow arrow points from the 'Held By Library' section on the left to the 'Libraries Worldwide' checkbox, which is checked. The 'Held By Library' section lists three options: 'Libraries Worldwide' (checked), 'Kentucky Historical Society' (unchecked), and 'Kentucky Department for Libraries and Archives' (unchecked). The search results also show 'Sort: Library' and 'Saved Items (0)'. The page includes navigation links for 'Advanced Search' and 'Resources', and a 'Sign In' link.

Kentucky Department for Libraries and Archives

stress management

Sign In

Advanced Search Resources

Retain Filters | [Clear Filters](#)

593,524 results in Libraries Worldwide

Sort: Library

★ Saved Items (0)

^ Group This Search

Group Related Editions

^ Refine This Search

Expand Search with Related Terms

^ Held By Library

Libraries Worldwide

Kentucky Historical Society

Kentucky Department for Libraries and Archives

1

[Cite](#) [Share](#) [Save](#)

International journal of bio-resource & stress management.

eJournal, eMagazine 19uu  
in Academic Search Complete.

✓ Available  
Kentucky Department for Libraries and Archives

Access journal

# WCD - Search Results

Kentucky Department for Libraries and Archives

kw:(stress management)

Sign in

Advanced Search Resources ▾

Retain Filters [Clear Filters](#) 32,493 results in Libraries Worldwide

Search history ★ Saved Items (0)

Sort: Library ▾

Group This Search

Group Related Editions

Refine This Search

Expand Search with Related Terms

Held By Library

Libraries Worldwide

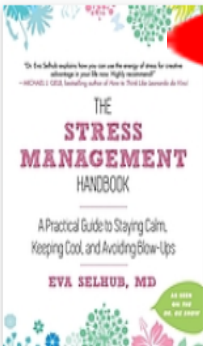
Kentucky Historical Society


Kentucky Department for Libraries and Archives

Format

[The stress management handbook : a practical guide to staying calm, keeping cool, and avoiding blow-](#)


Authors: [Eva M Selhub](#) (Author)

 **THE STRESS MANAGEMENT HANDBOOK**  
A Practical Guide to Staying Calm, Keeping Cool, and Avoiding Blow-Ups  
EVA SELHUB, MD

 Print Book 2019  
New York, NY : Skyhorse Publishing, [2019]

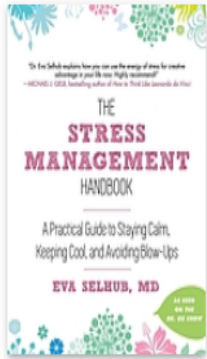
Summary: "Shift negativity into positivity in seconds. In our search for happiness, many of us find ourselves pleasing everyone else over ourselves until we end up with feelings of resentment, frustration, and **stress**. Whether you're looking for love, work, or solutions to a problematic marriage or the pressures of facing an empty nest, The **Stress Management**

Show More ▾

Available 

Kentucky Department for Libraries and Archives, State Library General Stacks

# WCD - Looking at an Item Record



The stress management handbook : a practical guide to staying calm, keeping cool, and avoiding blow-ups

Authors: [Eva M Selhub](#) (Author)

 Print Book 2019

New York, NY : Skyhorse Publishing, [2019]

Summary: "Shift negativity into positivity in seconds. In our search for happiness, many of us find ourselves pleasing everyone else over ourselves until we end up with feelings of resentment, frustration, and stress. Whether you're looking for love, work, or solutions to a problematic marriage or the pressures of facing an empty nest, The Stress Management

[Show More](#) ▾

More Author/Title Info: Eva Selhub, MD.

Physical Description: xiv, 201 pages ; 23 cm

Contents: Introduction: why stress is normal -- Understand the stress response & negative emotions -- Get a hold on negative emotions -- Zap distress with love -- Restructure your infrastructure -- Melt your mood with meditation -- Mindfulness to calm your madness -- Redirect stress for good -- Stand in your power -- Laugh and let go -- Get to compassion and forgiveness -- Epilogue: see your life as a miracle.

Subjects: *Faceted Application of Subject Terminology*  
[Self-help publications.](#)  
*Library of Congress Subject Headings*  
[Stress management.](#)

 Cite

 Share

 Save

## Access Options

 Available

Kentucky Department for Libraries and Archives

State Library

General Stacks

155.9042 Selh

[SEND TO MY OFFICE](#)

# WCD - Requesting an Item

Kentucky Department for Libraries and Archives

Advanced Search

Library Links ▾ DEBBIE ▾

Saved Searches



The stress management handbook : a practical guide to staying calm, keeping cool, and avoiding blow-ups  
by [Eva M. Selhub](#)

Print Book

I need \*

Any Copy ▾

I want to pick up at

*Institution Name \**

Kentucky Department for Libraries and Archives

*Pick Up Options \**

State Library - Send to My Office

I need this for specific dates

Need a specific copy or volume? Anything else we need to know about this request?

Send Feedback

# Other Information - Checking Out Materials

- ❖ In Person – *Open to the public – appointments encouraged*  
300 Coffee Tree Rd, Frankfort  
9:00am – 11:30 & 1:00-3:30 Monday – Friday  
*After March 6, 9:00-3:30 Mon-Thurs*  
Nothing is “browsable”
- ❖ By Phone – Frankfort – 502-564-8306  
Outside – Toll Free 800-928-7000, Option #3  
8:00am – 4:30pm Monday – Friday
- ❖ Check Out Periods – Books & audiobooks - 4 weeks initial  
2 weeks renewal if not on hold.  
DVDs – 7 days
- ❖ Delivery to Your Office – Frankfort – state messenger mail  
Outside – FedEx with return postage

# Kentucky Libraries Unbound Downloadable Collection

Kentucky Department for Libraries and Archives

[✉ Ask a Librarian](#) [🔗 Connect with us](#)



[Library Support](#) [State Employees](#) [Records Management](#) [Archives & Reference](#) [Talking Books](#)

## State Employees

[Search the Catalog](#)

[Ask a Librarian](#)

[Research Databases](#)

[Training Events Calendar](#)

[Archived Webinars](#)

[State Library Account  
Application](#)

[Collections](#)

[The Kentucky Files](#)

[State Publications](#)

[Audiobooks and eBooks](#)

## Collections

The State Library is dedicated to meeting the informational and training needs of Kentucky's state government employees. Materials in the State Library are selected to support state employees' work and the professional development of Kentucky public library staff. While Kentucky state employees may check out items through the [KDLA WorldCat Discovery Catalog](#), others are encouraged to use their [local public libraries](#) interlibrary loan services to request State Library materials.

**The State Library's collection is particularly strong in the areas of:**

- Computer software applications
- Business and personnel management
- Employee training

# Accessing Kentucky Libraries Unbound

Kentucky Department for Libraries and Archives

[✉ Ask a Librarian](#) [📄 Connect with us](#)



[Library Support](#) [State Employees](#) [Records Management](#) [Archives & Reference](#) [Talking Books](#)

## State Employees

[Search the Catalog](#)

[Ask a Librarian](#)

[Research Databases](#)

[Training Events Calendar](#)

[Archived Webinars](#)

[State Library Account Application](#)

### Collections

[The Kentucky Files](#)

[State Publications](#)

[Audiobooks and eBooks](#)

## Audiobooks and eBooks

State government employees can download digital audiobooks and ebooks due to a partnership agreement with Kentucky Libraries Unbound (KLU). Members of the general public should check with their [local public libraries](#) about downloadable digital resources available to them.

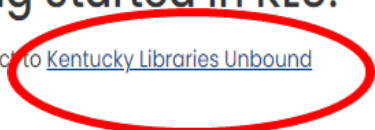
**Caution:** You may download resources over the Internet using your home computer or personal devices. If you want to download titles at work, you must adhere to your agency's IT policies. You cannot use any library's public computers to download titles.

### Before you start:

- You must have a valid State Library account to download titles. If you don't have an account, [apply here](#).
- If you have lost your account number, contact the Reference desk through [Ask a Librarian](#) or by calling 502.564.8306 or 800.928.7000.

### Getting Started in KLU:

- Connect to [Kentucky Libraries Unbound](#)





# Kentucky Libraries Unbound



We offer eBooks for your Kindle device or reading app. Try one today.

More titles may be available to you. Sign in to see the full collection.

**SIGN IN**

## BIG LIBRARY READ

Big Library Read connects readers around the world with the same book at the same time. Borrow *The Art of Taking it Easy* today through April 19 without any waitlists or holds. *Note: contains mature themes.*

Join the book discussion

Register now to join a live virtual discussion with the author - April 13 @ 1 PM ET

Share your thoughts on social using #biglibraryread for a chance to win a tablet and a book signed by the author



The Art of Taking It E...  
by Brian King  
 EBOOK

# KLU - Choose Your Library



We offer eBooks for your Kindle device or reading app. Try one today!



## Welcome!

Please sign in.

Select your library

- Hopkinsville-Christian County Public Library
- Jackson County Public Library
- Jessamine County Public Library
- John L. Street Library
- Johnson County Public Library
- Knox County Public Library
- KY Dept. for Libraries & Archives**
- LaRue County Public Library



# Sign-In



Kentucky Department for  
Libraries and Archives

SIGN IN

---

KDLA Library Accou...

Password\*

**SIGN IN**

FORGOT PASSWORD

CANCEL

# My KLU Account



We offer eBooks for your Kindle device or reading app. Try one today!

## MY BRILLIANT FRIEND

Beginning in the 1950s in a poor but vibrant neighborhood on the outskirts of Naples, Elena Ferrante's four-volume story spans almost sixty years, as its main characters, the fiery and unforgettable Lila and the bookish narrator, Elena, become women, wives, mothers, and leaders, all the while maintaining a complex and at times conflicted friendship.

This first novel in the series follows Lila and Elena from their fateful meeting as ten-year-olds through their school years and adolescence. Through the lives of these two women, Ferrante tells the story of a neighborhood, a city, and a country as it is transformed in ways that, in turn, also transform the relationship between two women.

- Loans
- Holds
- Wish list
- Rated titles
- History
- Settings

Sign out

My Brilliant Friend

by Elena Ferrante

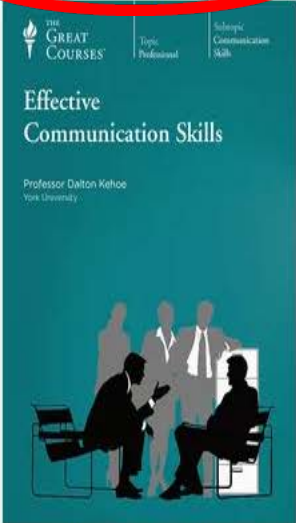


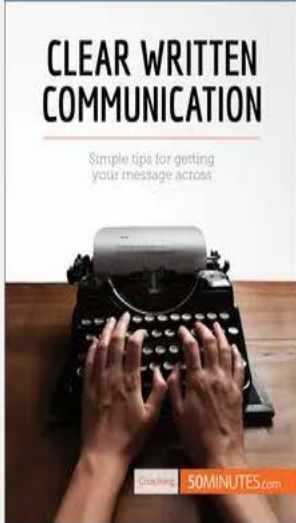
AUDIOBOOK

# Searching KLU

Subjects Collections ▾ Kindle Books Kids Magazines 🔍 Search 🔔 📖 My account ▾

We offer eBooks for your Kindle device or reading app. Try one today! ✕

Showing 1-24 of 80 results for "communication skills" 📖 📑 Sorted by relevance ▾

| Availability   | Item 1   | Item 2  | Item 3   | Item 4   |
|----------------|--|---|--|--|
| Availability ▾ | WAIT LIST  | WAIT LIST   | AVAILABLE  | AVAILABLE  |
| All titles     |  |  |  |  |
| Available now  | ←  |   |  |  |
| Audience >     |  |   |  |  |
| Date added >   |  |   |  |  |
| Ebooks         | ←  |   |  |  |
| Audiobooks     |  |   |  |  |
| Subject ▾      |  |   |  |  |
| Nonfiction     | Effective Communication ...  | The Communication Book  | Talking Is a Gift  | Clear Written Communica...   |
| Business       | 38   | by Mikael Krogerus  | by Rhonda Harrington Kelley  | by 50MINUTES   |
| Self Help      | 20   | EBOOK   | EBOOK  | EBOOK  |
|                | <b>AUDIOBOOK</b>   | PLACE A HOLD  | BORROW   | BORROW   |

# KLU - Borrowing an Item

We offer eBooks for your Kindle device or reading app. Try one today!



Showing 1-24 of 80 results for "communication skills"



Sorted by relevance

Availability

All titles

Available now

Audience

Date added

Ebooks

Audiobooks

Subject

Nonfiction

Business

Self Help

Self-Improvement

Family & Relationships

Psychology

WAIT LIST

**Effective Communication Skills**  
by Dalton Kehoe  
York University

79

AUDIOBOOK

PLACE A HOLD

WAIT LIST

**THE COMMUNICATION BOOK**  
44 Ideas for Better Conversations Every Day  
Mikeel Krogerus and Roman Tschäppeler

79

Read a sample

View details

Add to history

You may also like

AVAILABLE

**TALKING IS A GIFT**  
Rhonda Harrington Kelley and Monica Rose Brennan

79

EBOOK

**BORROW**

AVAILABLE

**CLEAR WRITTEN COMMUNICATION**  
Simple tips for getting your message across

79

EBOOK

BORROW

# KLU - Downloading Your Item

We offer eBooks for your Kindle device or reading app. Try one today!



Showing 1-24 of 80 results for "communication sk

Sorted by relevance

Availability

All titles

Available now

Audience

Date added

Ebooks

Audiobooks

Subject

Nonfiction

Business

Self Help

Self-improvement



SUCCESS!



*Talking Is a Gift* is checked out to you until June 22, 2021.

You can borrow 19 more titles.

Read now with **kindle**

Read on your phone, tablet, and more.



OR

Read now in browser

Download  
EPUB ebook

[Report Kindle Book problem](#)

ROWED

AVAILABLE

Rebecca Kelley  
and Monica Brennan



Rebecca Kelley  
and Monica Brennan

CLEAR WRITTEN  
COMMUNICATION



Clear Written Communica...  
by 50MINUTES  
EBOOK

PLACE A HOLD



PLACE A HOLD



GO TO LOANS



BORROW



# Electronic Research Databases

- ❖ Web-based access 24/7 to current information from reputable sources
- ❖ Access to hundreds of full-text newspaper, magazine, professional journal, and encyclopedia articles
- ❖ Get email alerts when articles related to a topic of interest are added





# Accessing Research Databases

Kentucky Department for Libraries and Archives

[✉ Ask a Librarian](#) [📡 Connect with us](#)



[Library Support](#) [State Employees](#) [Records Management](#) [Archives & Reference](#) [Talking Books](#)

## State Employees

[Search the Catalog](#)

[Ask a Librarian](#)

[Research Databases](#)

[Training Events Calendar](#)

[Archived Webinars](#)

[State Library Account Application](#)

[Collections](#)

[Assistance with Government Records Management](#)

[The Collection Connection](#)

## Research Databases

Desktop access to licensed databases is provided free of charge, exclusively to state government employees. All databases are accessible to the general public at the State Library.



Search more than 200 leading titles in the biological, ecological, and environmental sciences.



JSTOR provides access to more than 12 million academic journal articles, books, and primary sources in 75 disciplines.

# Research Databases Page



State Library Account Application

Collections

Assistance with Government Records Management

The Collection Connection



Search more than 200 leading titles in the biological, ecological, and environmental sciences.



JSTOR provides access to more than 12 million academic journal articles, books, and primary sources in 75 disciplines.



3000+ full-text U.S. newspapers; 50+ Kentucky sources including the Lexington Herald-Leader.



160 subject areas, from Business and Economics to the Arts. Full-text scholarly journals/magazines and hundreds of newspapers including the Courier-Journal.



60+ databases including EBSCO and WorldCat; multi-disciplinary coverage; strengths in business, education, medicine and news.



Directory of U.S. businesses and individuals enhanced with financial and organizational information.



KDLA WorldCat Discovery offers quick and easy searching of KDLA's collections, and other libraries worldwide.



80,000+ full-text federal, state and local policy documents, and news on homeland security.

# Interlibrary Loan

## ➤ Interlibrary Loan

If we don't have the item you want, we'll try to borrow it from a library that does.

1. The item must be work-related.
2. It may take 2-3 weeks to obtain the requested item.
3. KDLA does not determine the due date for the item.

# Requesting an ILL

Kentucky Department for Libraries and Archives

ti:("joy of movement") AND au:(kelly mcgonigal)

Sign In

Advanced Search Resources

Retain Filters | [Clear Filters](#)

11 results in Libraries Worldwide

Sort: Library

★ [Saved Items \(0\)](#)

^ Group This Search

Group Related Editions

^ Refine This Search

Expand Search with Related Terms

^ Held By Library

- Libraries Worldwide
- Kentucky Historical Society
- Kentucky Department for Libraries and Archives

1

[Cite](#) [Share](#) [Save](#)

[The joy of movement : how exercise helps us find happiness, hope, connection, and courage](#)

Authors: [Kelly McGonigal](#) (Author)

Print Book 2021, First trade paperback edition.  
New York, NY : Avery, an imprint of Penguin Random House LLC, 2021.

Summary: "The bestselling author of The Willpower Instinct introduces a surprising science-based book that doesn't tell us why we should exercise but instead shows us how to fall in love with movement"-- Provided by publisher.

At other libraries worldwide

# Requesting an ILL

Kentucky Department for Libraries and Archives


ti:("joy of movement") AND au:(kelly mcgonigal) ✕ 🔍 Sign In

Advanced Search Resources ▾

[Back to Search Results](#) ◀ Result 1 of 11 ▶ ★ Saved Items (0)


1

[Cite](#) [Share](#) [Save](#)




**The joy of movement : how exercise helps us find happiness, hope, connection, and courage**

Authors: [Kelly McGonigal](#) (Author)

 Print Book 2021, First trade paperback edition.  
New York, NY : Avery, an imprint of Penguin Random House LLC, 2021.


Summary: "The bestselling author of The Willpower Instinct introduces a surprising science-based book that doesn't tell us why we should exercise but instead shows us how to fall in love with movement"-- Provided by publisher.



Access Options

Request from Libraries Worldwide

**STATE EMPLOYEES: Request item through Interlibrary Loan**



<https://kdl.a.on.worldcat.org/LL/oclc/1151734832> [Kelly McGonigal, PhD.](#)

# Requesting an ILL



Kentucky Department for  
Libraries and Archives



[Advanced Search](#)

Library Links ▾

Sign In

## My address and contact information

\* First Name:

\* Last Name:

\* KDLA Account Number:

Please enter your 12-digit KDLA Account Number in the field above.

## Optional Information

Special Instructions:(optional)

State Agency:(optional)

Work Phone:(optional)

\* - Denotes required fields

Submit

Send Feedback

# Ask a Librarian

Kentucky Department for Libraries and Archives

[Ask a Librarian](#) [Connect with us](#)



[Library Support](#) [State Employees](#) [Records Management](#) [Archives & Reference](#) [Talking Books](#)

## state Employees

## Ask a Librarian

[Search the Catalog](#)

[Ask a Librarian](#)

[Research Databases](#)

[Training Events Calendar](#)

[Archived Webinars](#)

[State Library Account Application](#)

[Collections](#)

[Assistance with Government Records Management](#)

[The Collection Connection](#)

Please complete this form only if you are a **Kentucky state government employee**.

**For Family History and Genealogical Questions**, please visit [Archives & Reference](#). Others should contact their [local public library](#).

### Ask a Librarian – State Government Employees

#### Information Requested

Subject \*

Maximum of 140 characters. *Currently Used: 0 characters.*

Your Request \*

# Training Resources-Calendar

Kentucky Department for Libraries and Archives

[✉ Ask a Librarian](#) [↑ Connect with us](#)



[Library Support](#) [State Employees](#) [Records Management](#) [Archives & Reference](#) [Talking Books](#)

## State Employees

[Search the Catalog](#)

[Ask a Librarian](#)

[Research Databases](#)

[Training Events Calendar](#)

[Archived Webinars](#)

[State Library Account Application](#)

[Collections](#)

[Assistance with Government Records Management](#)

[The Collection Connection](#)

## Training Events Calendar

Today [◀](#) [▶](#) Monday, February 20 ▾

[Week](#) [Month](#) [Agenda ▾](#)

Thursday, February 23

**2:00pm** [Read, Learn, Discover @ the State Library!](#)

**When** Thu, February 23, 2pm – 3pm

**Description** Are you a new state employee unaware of the benefits you can derive from a State Library account? Have you had an account for a while, but would like to learn more about our services and the WorldCat Discovery search tool? Please join me in this introductory session designed to explore the ins and outs of requesting materials; downloading materials; using Ask-A-Librarian; researching topics with our databases; and more! (1-hour session)

**Provider:** KDLA

**Sponsored by:** KDLA and IMLS

**Presenter:** Deborah Hibbard, Circulation and Marketing Librarian

**Support Contact:** [kdla.certification@ky.gov](mailto:kdla.certification@ky.gov)

**Delivery Method:** This class will be conducted online with web conferencing technology. Class participants will need access to the internet and computer speakers.

**Contact Hours:** 1

**PLEASE NOTE:** You should not count this event as completed if you were unable to attend at least 75% of the event. No credit will be



# Training Resources-Technology

Kentucky Department for Libraries and Archives

[✉ Ask a Librarian](#) [📶 Connect with us](#)



[Library Support](#) [State Employees](#) [Records Management](#) [Archives & Reference](#) [Talking Books](#)

## Training Times

Please note that all times listed are for the Eastern Time Zone. If you are on Central Time please adjust accordingly.

## Live Webinar Tutorial

First time taking a live webinar from KDLA? Check out this [short tutorial](#) on YouTube!

## Archived Webinars

Recordings of KDLA's webinars are available on our [Archived Webinars](#) page.

## Technology Training

Are you looking for technology training? [Click here](#) to see some options.

# Training Resources-Technology

Kentucky Department for Libraries and Archives

✉ Ask a Librarian [↑](#) Connect with us



Library Support State Employees Records Management Archives & Reference Talking Books

Training Events Calendar

Archived Webinars

State Library Account  
Application

Collections

Assistance with Government  
Records Management

The Collection Connection

## KDLA's YouTube Channel

[KDLA's YouTube channel](#) features video tutorials on Microsoft Office products and popular Internet browsers. The tutorials have been reviewed by KDLA staff, but we are not responsible for their creation or content.

## MyPURPOSE

The Kentucky Personnel Cabinet's MyPURPOSE system offers more than 1,400 online courses in its CommonwealthU module, including hundreds of technology courses. The courses are available 24/7 to all executive branch employees, and they cover topics like Microsoft Office, Adobe products, and email basics. To access MyPURPOSE, click your office desktop icon. If an icon is not available, go to <http://mypurpose.ky.gov/>. If you need assistance logging in, call the Kentucky Online Gateway Helpdesk at 502-564-0104 ext. 2, or email [KOGhelpdesk@ky.gov](mailto:KOGhelpdesk@ky.gov).

## LearningExpress

LearningExpress provides free training to current state employees on computer and Internet basics, Microsoft Office, Adobe Photoshop, and Mac Operating Systems.

### To access LearningExpress:

- Go to our [Research Databases](#) page
- Click the KY Virtual Library icon

# Training Resources-Archived



[Training Events Calendar](#)

**Archived Webinars**

[State Library Account Application](#)

[Collections](#)

[Assistance with Government Records Management](#)

[The Collection Connection](#)

presentation slides, listen in on answers to the participants' questions, and hear about resources that will help with your own questions. These training sessions are free and can be viewed at your convenience. No certificates will be issued for listening to these recordings. Please check back often for updates.

## Filter by Category



- (select one) ▼
- (select one)
- Employee/Management
- Lifestyle and Wellness
- Safety
- State Library Resources and Services**

... from the Kentucky Employee Assistance Program (KEAP) will discuss the biological and cognitive causes of anxiety. Specific disorders will be reviewed in order to increase participant's understanding of symptoms and how they may impact their work performance. At the end, participants should have an increased awareness of possible treatments so that they can seek out appropriate services if they or their loved ones are suffering from debilitating anxiety. In the second part, staff from the State Library will discuss anxiety-related materials available from the Library.

July 27, 2017 | 1 hour | [Slides \(PDF\)](#)

# Training Resources-Archived

Kentucky Department for Libraries and Archives

 Ask a Librarian  Connect with us



Library Support   State Employees   Records Management   Archives & Reference   Talking Books


Assistance with Government  
Records Management

State Library Resources and Service ▾

CLEAR FILTERS

The Collection Connection

## Crash Course on KYVL Databases: What are they? Why use them?

 STATE LIBRARY RESOURCES AND SERVICES

Have you ever wondered what is available through the Kentucky Virtual Library (KYVL)? Have you heard about “those databases” but just never gotten around to checking them out? Maybe you have used it a few times or just have your favorite databases but don’t go beyond them. Then this training may be for you. This 1-hour session will explore many of the 30+ databases available through KYVL. The focus will be on what you will find in the databases and how you can use them.

August 30, 2017 | 0.75 hours | [Slides \(PDF\)](#)

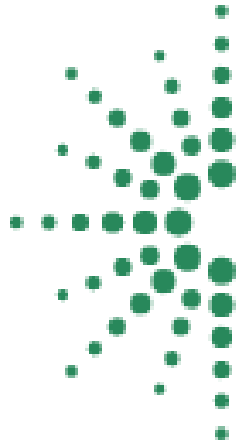


## Discovering Downloadable Titles in the Library that Never Closes – KY Libraries Unbound

 STATE LIBRARY RESOURCES AND SERVICES

Learn the ins and outs of KY Libraries Unbound, the 24/7 library that allows you to download eBooks, eAudiobooks, streaming videos, and popular magazines! We’ll discuss how to search for materials, borrow materials and place holds, use the Libby app now that the original Overdrive app is being retired, and cover the steps needed to download titles.

November 17, 2022 | 1 hour | [Presentation \(PDF\)](#), [Patron Slides \(PDF\)](#)



INSTITUTE *of*  
**Museum** and **Library**  
SERVICES

Thank you to the  
Institute of Museum and Library  
Services (IMLS) for sponsorship of  
this webinar.

# Thank You for Attending

❖ Call KDLA at:

502-564-8306 or

800-928-7000, option #3

❖ Ask A Librarian form at

[kdla.ky.gov](http://kdla.ky.gov)

❖ Deborah Hibbard

Circulation & Marketing Librarian

[Deborah.Hibbard@ky.gov](mailto:Deborah.Hibbard@ky.gov)

502-564-8378



**Thank  
You!!!**