For Sound issues:

- Click the purple tab in the bottom right

Click the My Settings gear 😩



- Click Audio & Video Settings to adjust volume
 - ▶You may also use your phone for audio

▶To Chat:

- Click the purple tab in the bottom right

Click the Chat bubble



Introducing Kit Keeper: A New Way to Reserve KDLA Kits

Kentucky
Dept. for Libraries & Archives
2022

Agenda

Types of kits

Finding kits

Reserving kits

When things go wrong



TYPES OF KITS

Adult Kits

- Adult book discussion kits
 - Large print kits
 - Regular print kits
- Adult programming kits
 - o Thematic
- A word about KET kits and digital book discussion kits



Adult Book Discussion Kits

- Available in a variety of genres
- Packaged in a sturdy container or suitcase
- Check out for 9 weeks at a time
- Can be renewed if no other holds/schedule
- Each kit contains up to 15 copies of the book, an audiobook if available, and a discussion guide



Adult Programming Kits

- Available in a variety of themes
- Sample themes include: 1950s,
 Appalachian Culture, Classic
 Movies, Oral History, and Quilting
- Thematic kits are multi-format, and can include books, CDs, DVDs, electronics, games, and resource guides
- Check out for 9 weeks at a time
- Can be renewed if no other holds/schedule

KET and Digital Book Discussion Kits

- KET is in the process of phasing out older content and will no longer offer childcare training courses with DVDs and/or VHS tapes after June 30, 2022. As a result, we have been deaccessioning the KET Lending Library since that time. All KET materials will be disposed of, and their records removed from our catalog. They have not been added to Kit Keeper. If you have patrons who inquire about program materials after June 30, please direct them to the KET Early Childhood Professional Development website for course and workshop options. If you have questions, please contact Deborah. Hibbard@ky.gov or ECPD@ket.org.
- KDLA partnered with the Boone County Public Library some years ago to offer customers access to digital book discussion kits. Contained in each digital book kit are an eBook in several file formats and a guide that has book information and discussion questions. The digital book discussion kits may include audiobooks, movies or other media related to the book. The material provided in the digital book discussion kits is part of the public domain and can be copied multiple times to any compatible device. Format and design of the book kit, as well as any original material created for the book kit, is property of Boone and Campbell County Public Libraries, who grant permission for non-profit, educational use. For a list of available kit titles and how to access, please contact the Boone County Public Library, https://www.bcpl.org.



Youth Kits

- Youth book discussion kits
 - Beginning and elementary readers including KY Bluegrass Award winners
 - Middle school
 - High school
- Youth programming kits
 - STEAM
 - Thematic preschool/elementary & teen
 - Interactive mystery

Youth Book Discussion Kits

- Complete programs designed around highquality books for children and teens
- Each kit includes 12-20 copies of the book, an audiobook if available, and an in-depth discussion guide. Many titles are in the process of getting a Spanish copy, and a few are getting a large print copy as well when available.
- Youth book kits may be checked out for 9 weeks and renewed upon request if not scheduled to be sent to another library

Youth Programming Kits

STEAM

 Public library and school staff can use our STEAM based thematic kits to assist in the planning of story times, lesson plans, and other programming that incorporates developmentally appropriate encounters involving S.T.E.A.M. concepts – Science, Technology, Engineering, Art, and Math – into everyday experiences.

Thematic Kits

 Multi-format kits for ages pre-school through teen-include books, CDs, DVDs, electronics, games, & toys.

Interactive Mystery Kits

• Include everything needed to plan and produce a mystery program for a group of 20-25 participants. The Anyone's Guess series is designed for grades 6 – 9. Anyone's Guess Junior series is designed for grades 3 – 5.



The Accidental Zucchini
All the Water in the World
A Bad Case of Stripes
Caps for Sale

Kentucky Department for Libraries and Archives

Librarians -Archivists -Researchers -State Employees -Records Management -A / Librarians / Kits / Programming Kits **Programming Kits** KDLA Catalog Kentucky State Digital Archives The State Library offers a variety of program kits guaranteed to satisfy public library patrons and stretch a library's Ask a Librarian programming dollars. Public Library Directory . These kits may be checked out for seven weeks and may be renewed for an additional two weeks upon Job List Records Retention Schedules Kentucky Talking Book Library · All kits are listed in the KDLA Catalog. Check the individual catalog records for plot summaries, kit contents, Order Records and age levels. · Reservations can be made by using the KDLA Kit Request Form or by contacting KDLA's Reference Desk at 502.564.8306 or 800.928.7000. Kits can be reserved up to a year in advance. KIT REQUEST FORM KDLA Youth Resources @ Your Public Library KDLA Youth Resources flyer (PDF) Please feel free to share this flyer with schools and other interested groups in your community. The flyer explains about our youth book discussion and programming kits, how to request them, and how to find lists of titles available for scheduling. We are eager to increase circulation of these valuable resources and hope they will provide your library with an additional way to partner with schools and other groups in your area. **STEAM Kits** Public library and school staff can use our STEAM based thematic kits to assist in the planning of storytimes, lesson plans, and other programming; incorporating developmentally appropriate encounters involving S.T.E.A.M. concepts -Science, Technology, Engineering, Art, and Math - into everyday experiences. Public libraries can make the request directly from KDLA; schools need to request the kits through their public library. Through these fun, educational materials - books, manipulatives, resources guides, games and toys - children and youth will be encouraged to explore, create, and share to develop critical thinking and problem solving skills keys to lifelong learning success. STEAM Kits Available

STEAM Kit

Imagining and Making Models

Ages 2-3

The books and activities in this kit are designed to explore the part our imagination plays in the things we create.

The Accidental Zucchini by Max Grover

Supporting Books:

- Work, An Occupational ABC by Kellen Hatanaka
- · The ABC Bunny by Wanda Gag
- · Take Away the A by Michael Escoffier
- · Z is for Moose by Kelly Bingham

Manipulatives:

- Keva Planks
- Blocks
- · Linen napkins

REQUEST THIS KIT

VIEW IN WORLDCAT







- Kentucky State Digital Archives
- Ask a Librarian
- · Public Library Directory
- · Job List
- Records Retention Schedules
- · Kentucky Talking Book Library
- Order Records

Connect with KDLA











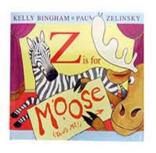




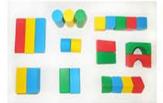














Resource Files:

- Half page guide (Word)
- Informational Guide (Word)
- Inventory List (Excel)



Kentucky Department for Libraries and Archives

Librarians → Archivists → Researchers → State Employees → Records Management →

A / Librarians / Kits / Programming Kits

Programming Kits

The State Library offers a variety of program kits guaranteed to satisfy public library patrons and stretch a library's programming dollars.

- These kits may be checked out for seven weeks and may be renewed for an additional two weeks upon availability.
- All kits are listed in the KDLA Catalog. Check the individual catalog records for plot summaries, kit contents, and age levels.
- Reservations can be made by using the KDLA Kit Request Form or by contacting KDLA's Reference Desk at 502.564.8306 or 800.928.7000.
- · Kits can be reserved up to a year in advance.

KIT REQUEST FORM

KDLA Youth Resources @ Your Public Library

KDLA Youth Resources flyer (PDF)

Please feel free to share this flyer with schools and other interested groups in your community. The flyer explains about our youth book discussion and programming kits, how to request them, and how to find lists of titles available for scheduling. We are eager to increase circulation of these valuable resources and hope they will provide your library with an additional way to partner with schools and other groups in your area.

STEAM Kits

Public library and school staff can use our STEAM based thematic kits to assist in the planning of storytimes, lesson plans, and other programming; incorporating developmentally appropriate encounters involving S.T.E.A.M. concepts – Science, Technology, Engineering, Art, and Math – into everyday experiences. Public libraries can make the request directly from KDLA; schools need to request the kits through their public library.

Through these fun, educational materials – books, manipulatives, resources guides, games and toys – children and youth will be encouraged to explore, create, and share to develop critical thinking and problem solving skills – keys to lifelong learning success.

STEAM Kits Available

- The Accidental Zucchini
- All the Water in the World
- A Bad Case of Stripes
- · Caps for Sale

KDLA Catalog

- · Kentucky State Digital Archives
- · Ask a Librarian
- Public Library Directory
- Job List
- Records Retention Schedules
- Kentucky Talking Book Library
- Order Records

Section 1. Section 1.

1















KDLA Youth Resources

Did you know that classroom materials are available from KDLA to be borrowed through your local public library?

KDLA is a state agency that supports public library services through training, consultation, administration of federal grants, and supplemental library items. Schools can partner with their local public library to check out our book discussion and programming kits.















Information That Applies to All Kits

- This is a traditional ILL- just not through OCLC. Lost and/or damaged items may be assessed a replacement fee depending on the situation. Youth book kits are not subject to a fee unless the total cost exceeds \$100.00
- Some discussion kits may arrive without the full complement of books. The State Library always includes a check out receipt. Your library is only responsible for the items on that receipt.
- Don't let the suitcase barcode fool you. It will be on your receipt, and many think they are missing a book copy. The suitcase barcode can be found on the suitcase handle tag.
- Kits are shipped through the KYVL courier. Please allow at least two weeks for delivery. Other arrangements can be made if your library does not receive courier service.
- All kits can also be scheduled to be used by your patrons, either community groups or schools, but must be requested by a library staff member.
- If you do not have all the copies/items, please include a note in the kit indicating which items will be sent back later via the KYVL courier.
- A survey is included in each kit.



Kentucky Department for Libraries and Archives



Kit-iquette



Basic Info

- Book Discussion & Programming Kits 9 week check out period
- This is a traditional ILL- just not through OCLC. Lost and/or damaged items may be charged a replacement fee.
- Some discussion kits may arrive without the full complement of books. The State Library always includes a packing list. Your library is only responsible for the items on the packing list.
- Kits are shipped through the KYVL courier. Other arrangements can be made if your library does not receive courier service.
- All kits can also be scheduled to be used by your patrons, either community groups or schools, but must be requested by a library staff member. Please do not ask your patrons to schedule on our website or call the State Library. This only creates confusion and leads to shipping delays.

Cahadulina

FINDING KITS





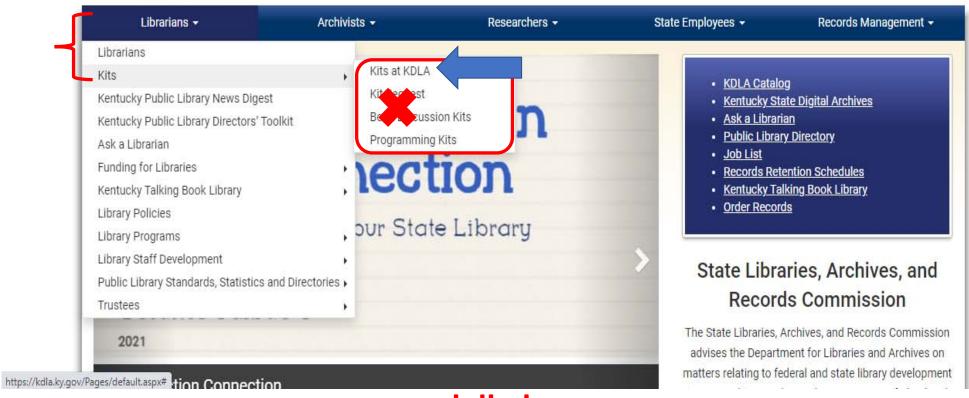
What is Kit Keeper?

- Kit Keeper is a web-based application that allows libraries to organize circulating kit collections, whether they are kits for book groups, educational collections, or for programming.
- Kit Keeper was created by a software developer called Plymouth Rocket in the late 2000s specifically for the Seattle Public Library system.
- Kit Keeper helps libraries to keep track of where kits are and allows member libraries to browse through and reserve titles themselves.

Updated web page will go up on Tuesday, September 6



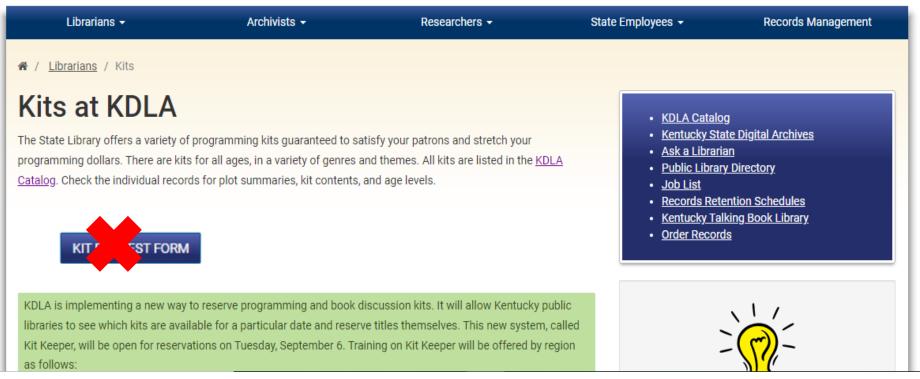
Kentucky Department for Libraries and Archives



kdla.ky.gov



Kentucky Department for Libraries and Archives



https://kdla.ky.gov/librarians/kits/Pages/default.aspx

Kits at KDLA



About the Kits

The State Library offers numerous adult and youth book discussion kits, as well as programming kits, in a variety of genres and themes.

Book discussion kits include copies of the book (up to 15 for adult kits and 20 for youth), an audiobook when available, and a discussion guide. Some youth book kits also include a large print and/or Spanish copy of the title.

Programming kits encourage kids and adults to explore, create, and learn at the library and at home. These kits contain many developmentally appropriate materials—books, CDs, DVDs, electronics, games or toys, and resource guides. For more specific information on our programming kits, please go to this page.

Reserving a Kit

Reservations are handled through a scheduling system called Kit Keeper. Please include your name in the **Patron Notes** field and whether you are scheduling for a public library program or outside patron (such as a school). Please be aware that all State Library kits are shipped using the KYVL statewide courier service and can only be used in Kentucky. If your library does not have a courier route, please contact Deborah.Hibbard@ky.gov, 502-564-8378 to make other arrangements for shipping. Reserving a kit requires entering authentication credentials. If you need assistance, please contact kdlareferencedesk@ky.gov.

Reserve a Kit (Kit Keeper button/link)

KDLA Youth Resources Flyer

Kitiquette Guide

FAQ

Who can reserve a kit?

Anyone residing in Kentucky can make use of our kits, including schoolteachers and school librarians, homeschooling parents, and community book clubs. However, all kits must be reserved by a local Kentucky public library staff member. If you need help determining who to contact at your local public library, please email kdlareferencedesk@ky.gov.

When will I get my kit?

When scheduling, please allow at least two weeks for delivery. Choose a "reserve" date two weeks prior to the date you need the kit. If you don't receive your kit on time, please contact us ASAP at kdlareferencedesk@ky.gov so that we can make other arrangements.

How long can I keep my kit?

Kits check out for a nine-week period Kits check out for a nine-week period

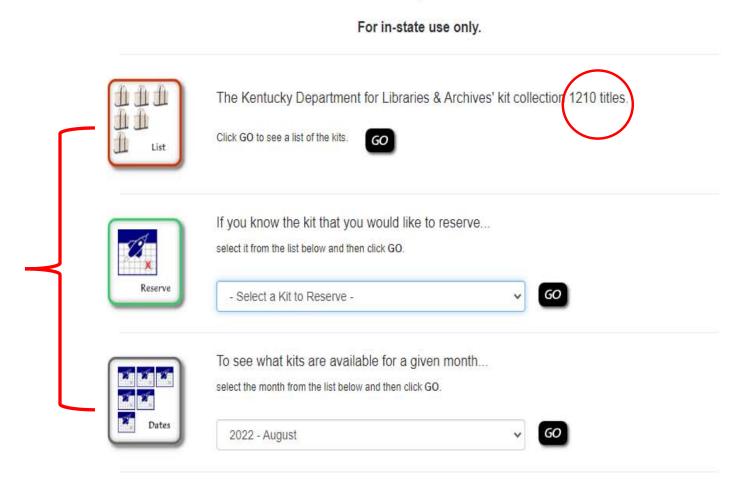
from shipping date to due date. If you need longer than the standard check out period, or need an extension on the due date, please contact Deborah.Hibbard@ky.gov. 502-564-8378

What happens if items are lost or damaged?

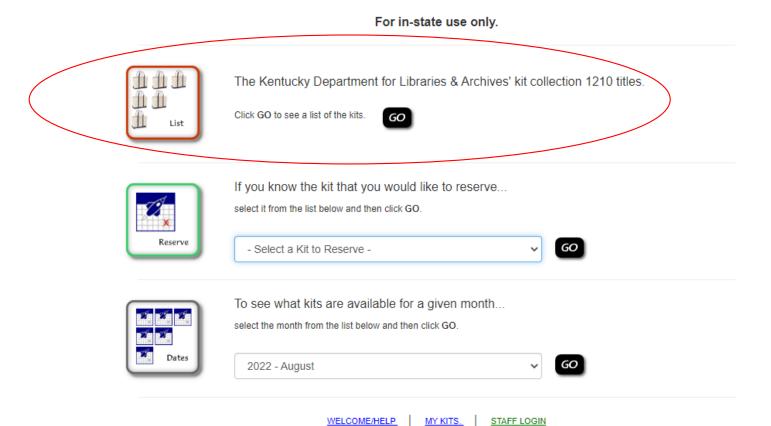
Kits are treated as interlibrary loans and are subject to fees for lost or damaged items depending on the situation. Any items declared lost but later returned will have the charges reversed. Youth book discussion kits will not be subject to charges for lost or damaged items unless the total cost exceeds \$100.00. Please contact

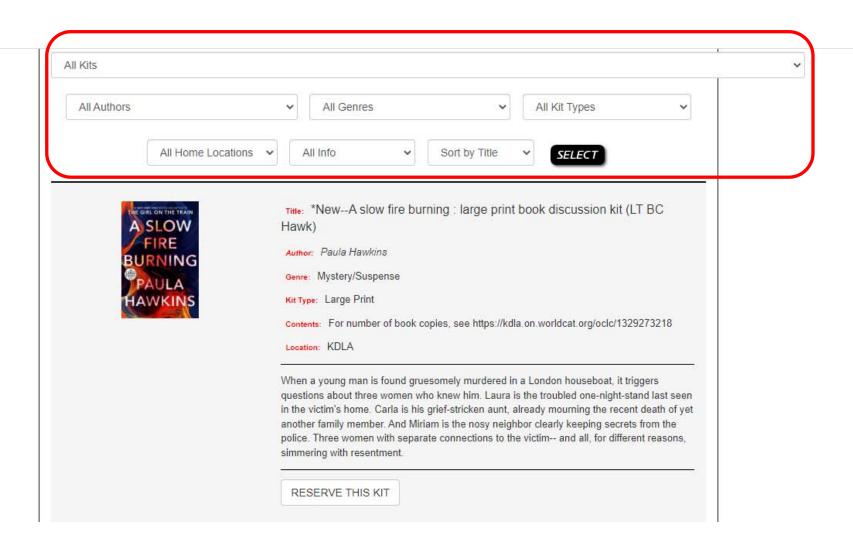
<u>Deborah.Hibbard@ky.gov</u>, 502-564-8378 for more information.

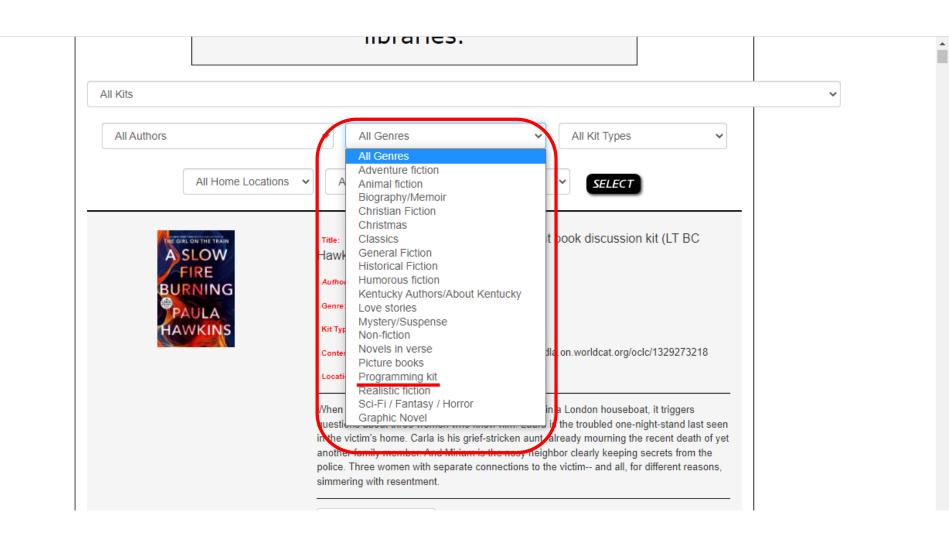
Kentucky Department for Libraries and Archives



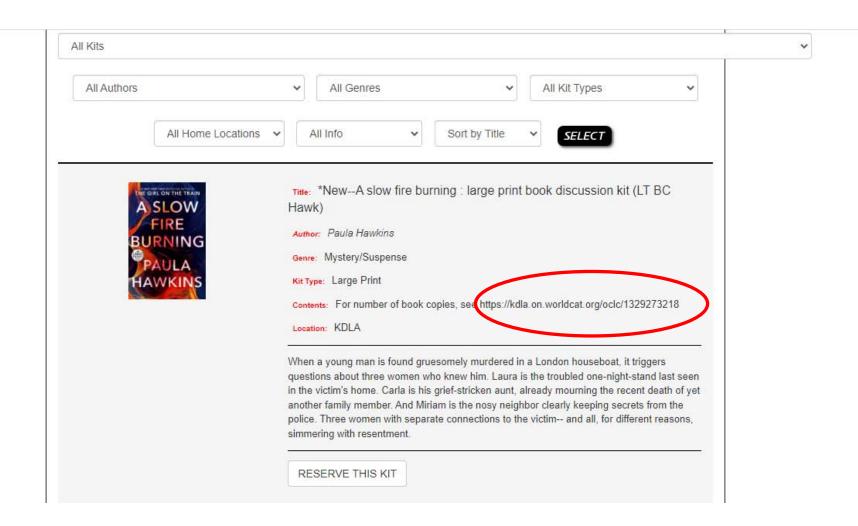
1st search option







IIDI al ICO. All Kits All Authors All Genres All Kit Types All Kit Types Large Print All Home Locations All Info Sort by Title Regular Print Youth – Beginning Readers Youth – Elementary Youth - Middle School Title: *New--A slow fire burning: large print b Youth - High School Adult Thematic Hawk) Preschool Thematic Author: Paula Hawkins Teen Thematic Mystery Genre: Mystery/Suspense STEAM Kit Type: Large Print Contents: For number of book copies, see https://kdla.on.worldcat.org/oclc/1329273218 Location: KDLA When a young man is found gruesomely murdered in a London houseboat, it triggers questions about three women who knew him. Laura is the troubled one-night-stand last seen in the victim's home. Carla is his grief-stricken aunt, already mourning the recent death of yet another family member. And Miriam is the nosy neighbor clearly keeping secrets from the police. Three women with separate connections to the victim-- and all, for different reasons, simmering with resentment.



∢ Back to Search Results



Result 1 of 1

66 Cite



Share

☆ Save

1



A slow fire burning: large print book discussion kit

Authors: Paula Hawkins (Author), Kentucky, Department for Libraries and Archives, (Compiler)

Kit 2022

Summary: When a young man is found gruesomely murdered in a London houseboat, it triggers questions about three women who knew him. Laura is the troubled one-night-stand last seen in the victim's home. Carla is his grief-stricken aunt, already mourning the recent death of yet another family member. And Miriam is the nosy neighbor clearly keeping

Show More ∨

More Author/Title Info: by Paula Hawkins

Series: KDLA large print book discussion kits for Kentucky public libraries

KDLA large print book discussion kits for Kentucky public libraries.

Physical Description:

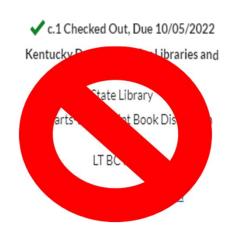
15 books (397 pages), 1 audiobook (8 CDs, 9 hr., 30 min.), 1 discussion guide; in container.

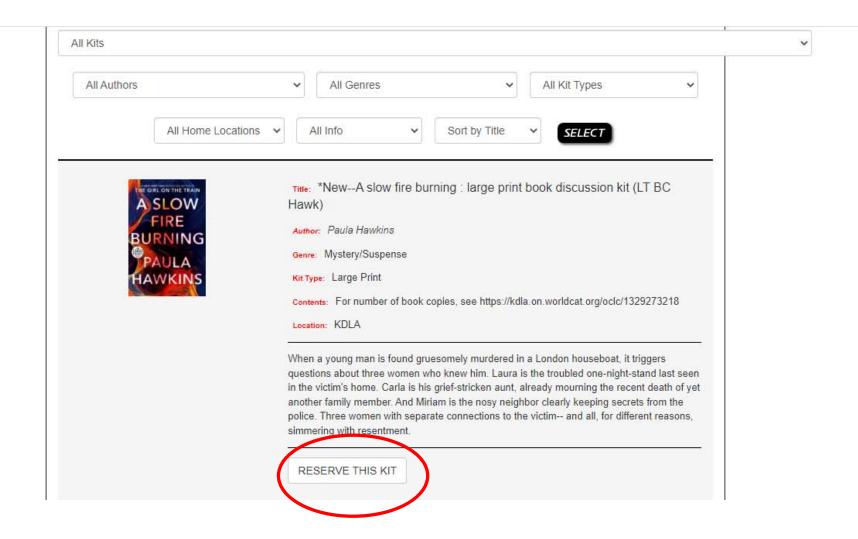
Subjects: Library of Congress Subject Headings

Suspects (Criminal investigation) Fiction

Murder Fiction

Access Options





June 2023 тор

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	31	1	2	3
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11	12	13	14	15	16	17
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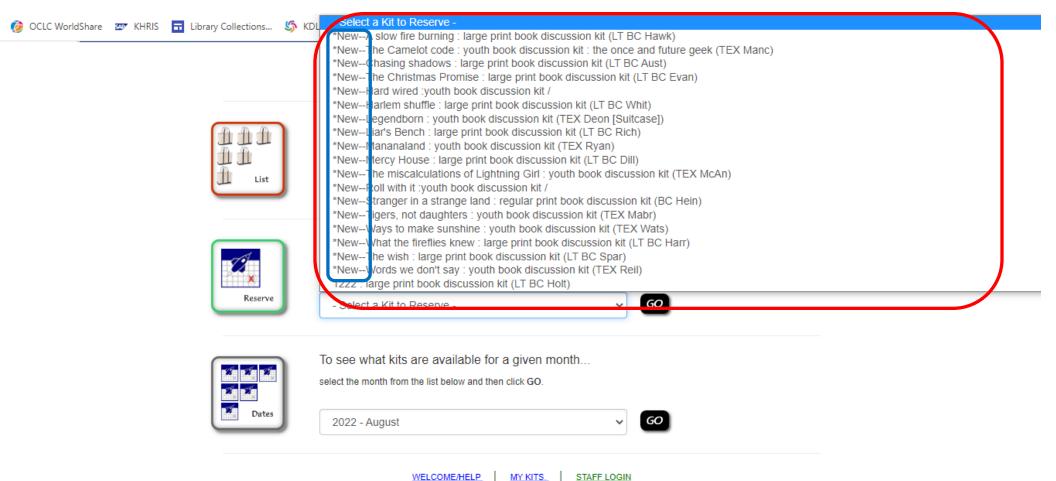
July 2023 TOP

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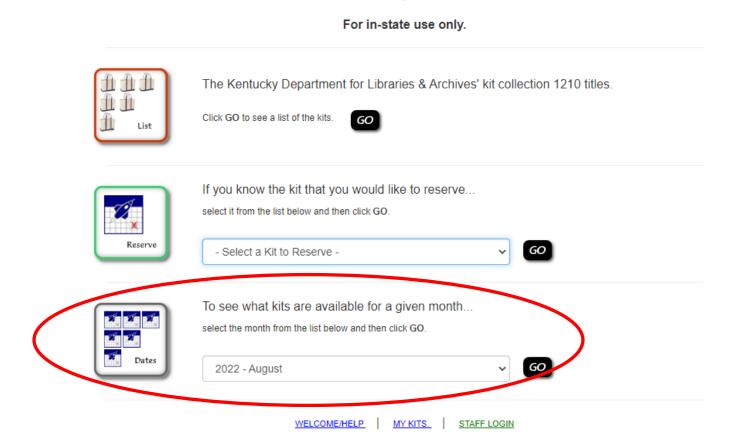


2nd search option

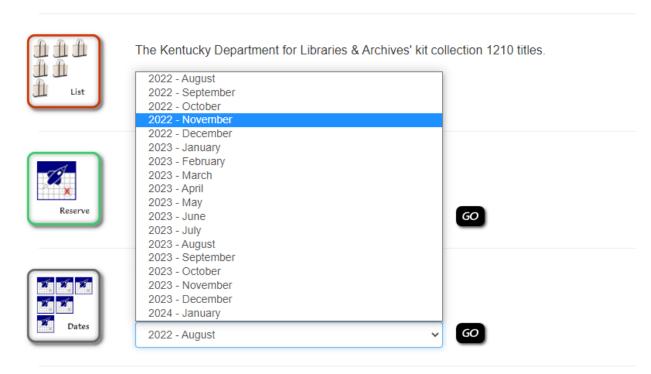
For in-state use only. The Kentucky Department for Libraries & Archives' kit collection 1210 titles. Click GO to see a list of the kits. If you know the kit that you would like to reserve... select it from the list below and then click GO. GO - Select a Kit to Reserve -To see what kits are available for a given month... select the month from the list below and then click GO. 2022 - August WELCOME/HELP MY KITS. STAFF LOGIN



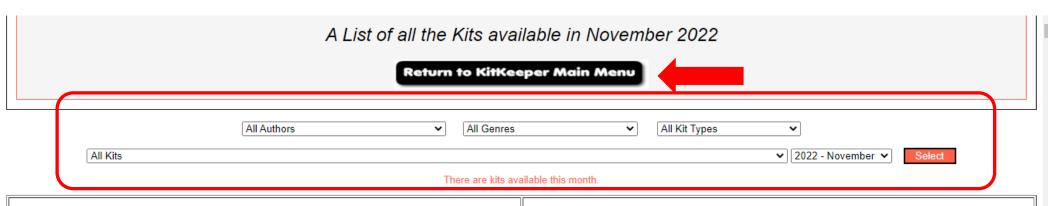
3rd search option



For in-state use only.



WELCOME/HELP MY KITS. STAFF LOGIN



		November 2022								
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6	7	8	9	10	11	12				
13	14	15		17	18	19				
20	21	22	23	24	25	26				
27	28	29	30							

Click on a day to display a list of available kits.

Click on a kit to see the details and to make a reservation.

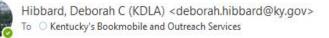
Pickup on Thursday, November 17, 2022

Now select the Kit to Reserve:

- *New--The Camelot code: youth book discussion kit: the once and future geek (TEX Manc)
- *New--Hard wired :youth book discussion kit /
- *New--Harlem shuffle : large print book discussion kit (LT BC Whit)
- *New--Legendborn: youth book discussion kit (TEX Deon [Suitcase])
- *New--Liar's Bench : large print book discussion kit (LT BC Rich)
- *New--Mananaland : youth book discussion kit (TEX Ryan)
- *New--Mercy House: large print book discussion kit (LT BC Dill)
- *New--The miscalculations of Lightning Girl: youth book discussion kit (TEX McAn)
- *New--Roll with it :youth book discussion kit /
- *New--Stranger in a strange land : regular print book discussion kit (BC Hein)
- *New--Tigers, not daughters: youth book discussion kit (TEX Mabr)
- *New--Ways to make sunshine: youth book discussion kit (TEX Wats)
- *New--What the fireflies knew: large print book discussion kit (LT BC Harr)
- *Now Marda we don't you't book discussion kit /TEV Dail\

Announcements of new kits on listservs

[kbos] New KDLA Kits





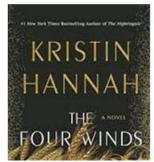
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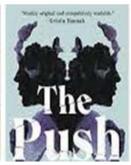


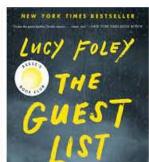
Our new kit titles are a real treat!

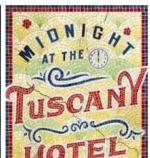
Kit Request Form

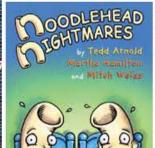
Please share with book club coordinators

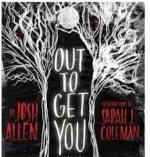








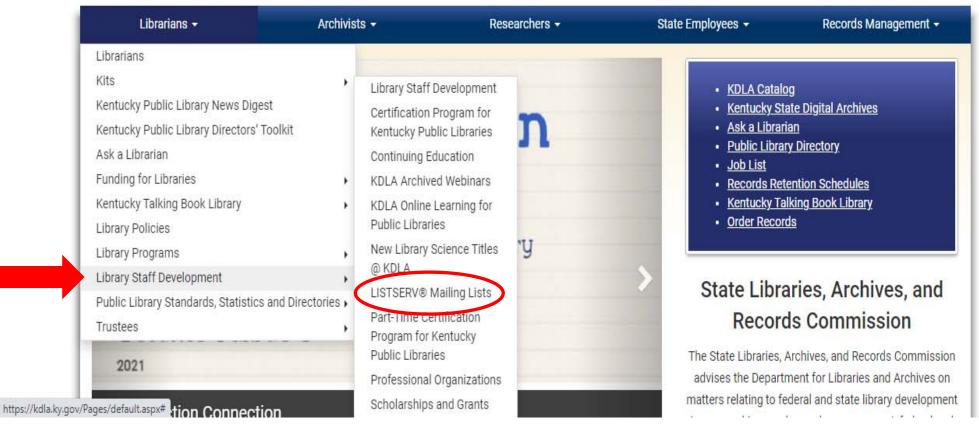




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Kentucky Department for Libraries and Archives



For Bookmobile/Outreach Program Staff

KBOS is a monitored discussion list devoted to Kentucky's bookmobile and outreach services public library staff. By using this LISTSERV®, individuals from around the state will have the chance to share ideas, voice concerns, and make valuable contacts all through their e-mail.

TO SUBSCRIBE: To join the list, send email with the subject "KBOS" to <u>Nikole.Wolfe@ky.gov</u>. In the body of the message, list your name and the name of your library. You will be emailed instructions for posting to this moderated discussion list.

For Children's or Young Adult Program Staff

KYAC is a monitored discussion list devoted to Kentucky's public library staff serving youth and children. By using this LISTSERV®, individuals from around the state will have the chance to share ideas, voice concerns, and make valuable contacts all through their e-mail.

TO SUBSCRIBE: To join the list, send email with the subject "KYAC" to Amy.Olson@ky.gov. In the body of the message, list your name and the name of your library. You will be emailed instructions for posting to this moderated discussion list.

For Adult Program Staff

KAPS is a monitored discussion list devoted to Kentucky's public library staff serving adults, including emerging adults and senior citizens. By using this LISTSERV®, individuals from around the state will have the chance to share ideas, voice concerns, and make valuable contacts all through their e-mail.

TO SUBSCRIBE: To join the list, send email with the subject "KAPS" to <u>Hilary.Writt.ky.gov</u>. In the body of the message, list your name and the name of your library. You will be emailed instructions for posting to this moderated discussion list.

For Library Technology Support Staff

Kits at KDLA

The State Library offers a variety of programming kits guaranteed to satisfy your patrons and stretch your programming dollars. There are kits for all ages, in a variety of genres and themes. All kits are listed in the KDLA Catalog. Check the individual records for plot summaries, kit contents, and age levels.



- KDLA Catalog
- . Kentucky State Digital Archives
- · Ask a Librarian
- · Public Library Directory
- Job List
- Records Retention Schedules
- · Kentucky Talking Book Library
- Order Records



Have an idea for a new kit?

Let us know through our <u>Kit Recommendation</u> form

For questions about the KYVL Courier

Kit Recommendation

Recommendation for Library Kit

FOR KENTUCKY PUBLIC LIBRARY STAFF ONLY

If you are a citizen of Kentucky and have a great idea for a book discussion kit or library programming kit, contact your local public library.

Material Information

Type of kit (select all that apply) *

- Large Print Book Discussion Kit
- Regular Print Book Discussion Kit
- Youth Book Discussion Kit
- Thematic Programming Kit

Book title or kit description *

Reason for recommendation and other comments

- KDLA Catalog
- · Kentucky State Digital Archives
- · Ask a Librarian
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- . Kentucky Talking Book Library
- Order Records

Connect with KDLA















RESERVING KITS

18 19 20 21 22 23 24 25 26 27 28 29 30

July 2023 TOP

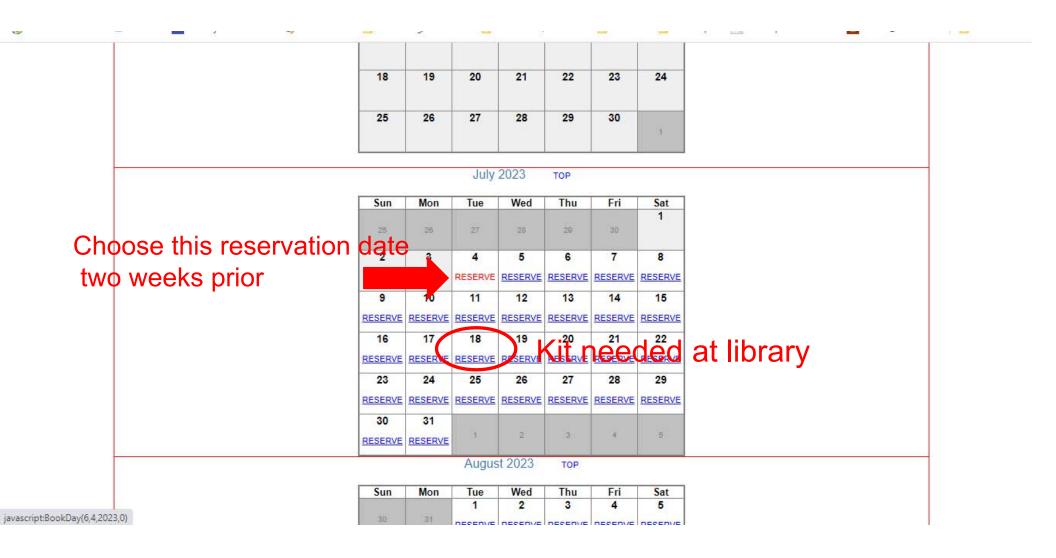
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August 2023 To

1	Sun	Mon	Tue	Wed	Thu	Fri	Sat
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Choosing a Reservation Date

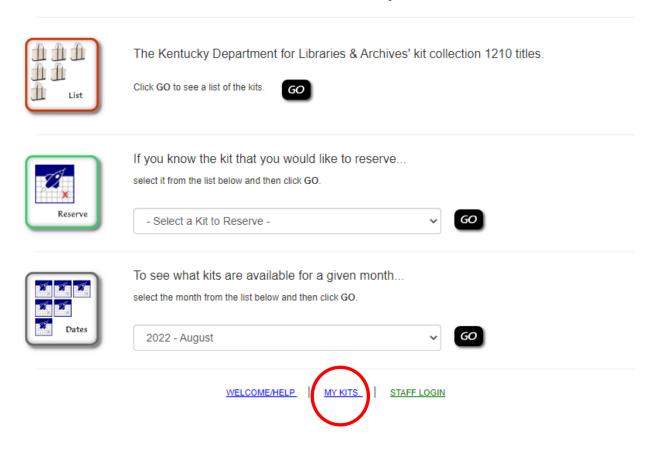
- Please allow at least 2 courier days, or 2 weeks, for a kit to reach you.
- Keep in mind that the KYVL courier has the same schedule as state government. The courier does not run on weekends or state holidays. If you are unsure about the courier schedule, you can check it at https://kyvl.org/courier/blog
- Look at the date you need the kit to be at your library, then choose a reservation date two weeks prior to that date.



Library Card "Number" = KYREADS, PIN = #KitKeeper1



For in-state use only.



Kentucky Department for Libraries and Archives

Authentication

Library Card Verified

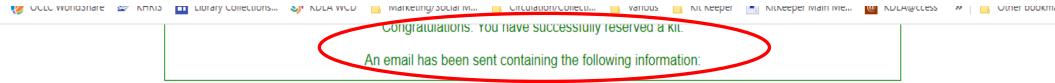
Please click the Continue Button below to go to the next step.

CONTINUE

RETURN TO KITKEEPER MAIN MENU Kit Name: *New--A slow fire burning: large print book discussion kit (LT BC Hawk) Home Library: KDLA Patron Name: KIT KEEPER Replace with your Patron Phone : UNAVAILABLE 502-564-8378 phone and email UNAVAILABLE Patron Email: deborah.hibbard@ky.gov Add your name Patron Notes: and a note if reserving Pickup Library: Select a Pickup Library for a school or other outside Choose your library patron/institution. You can Pickup Date Tue Jul 4, 2023 also add notes about which from the drop down Due Date : Wed Sep 6, 2023 club the kit is for. Reserve this Kit.

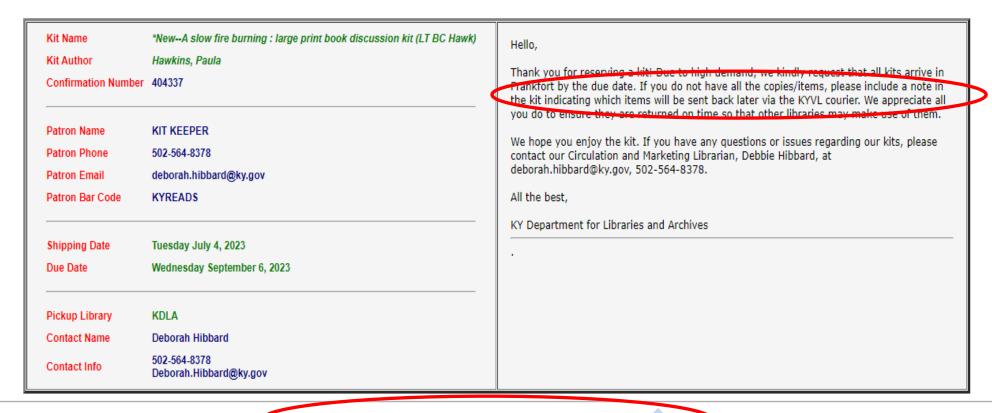
menu

Kit Reservation Form



Kentucky Department for Libraries & Archives - For in-state use only.

Kit Reservation Confirmation



Please contact me if...

- You need longer than the standard nine week check out period
- You need to request an extension on the due date of a kit
- You prefer to pick your kits up at KDLA
- You did not receive your kit on time or received the wrong kit





WHEN THINGS GO WRONG

(AND THEY DO!)

Where's My Kit?

It was requested, but not scheduled.

It was scheduled, but not checked out and shipped.

It was checked out and shipped, but the courier has not delivered it.

Where's My Kit?

It was requested, but not scheduled.

It was scheduled, but not checked out and shipped.

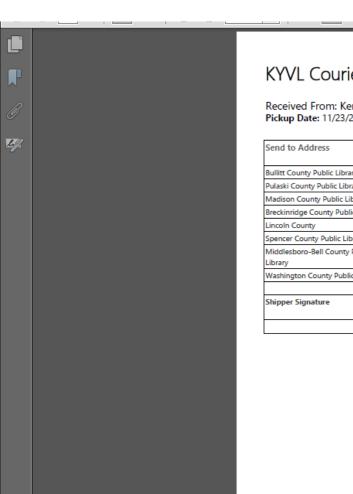
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KYVL Courier -- Pickup Details

Received From: Kentucky Department for Libraries & Archives (KDLA) **Pickup Date:** 11/23/2021

Send to Address	Sort Code	Bar Code	# LENDING	# RETURNING	OCLC ILL		
Bullitt County Public Library	N-311	157081	16	0			
Pulaski County Public Library	S-104	157019	18	0			
Madison County Public Library	S-213	710754	16	0			
Breckinridge County Public Library	W-203	156648	18	0			
Lincoln County	S-204	152527	1	0			
Spencer County Public Library	N-312	453499	18	0			
Middlesboro-Bell County Public Library	S-305	453204	18	0			
Washington County Public Library	S-113	475306	13	0			
Shipper Signature	Total Pieces	Total Items	Time	Wait Time	Courier Signature	Route #	Total Pieces
	8	118	9:38:41 AM				

🔛 Apps \: 🙋 OCLC World	Share 👺 KHRIS 📅 Libra	ry Collections @ KDLA@cc	ess 🏷 KDLA WCD 📙 Marketing.	/Social M Circulation/Collecti	, Various »	Other bookmarks 🖽 Reading lis
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		Expand Gri	d Select All	Print Labels	Show Results	
	All Next Stops Are Hig	hlighted in Yellow				
	Drop Columns Here for Ex	panded View				
	Select □ :	Pickup Date ↓	Pickup Company :	RefNo :	Packages	:
	• □	11/24/2021	KB3 / Bullitt County	N-311	[1] Canvas Bag, [12] Big Box	<u> </u>
	· 0	11/23/2021	KSL / Kentucky Department for Libraries & Archives (KDLA)	N-200	[1] Canvas Bag, [17] Big Box	
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	H 1 P H	100 ▼ items per pag	е		1 - 15 of 15 items	Ŏ

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Have an idea to help us improve? 📮 Send Us Feedback

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Why Am I Getting This Overdue Notice?

One or more items in the kit has not been checked in.

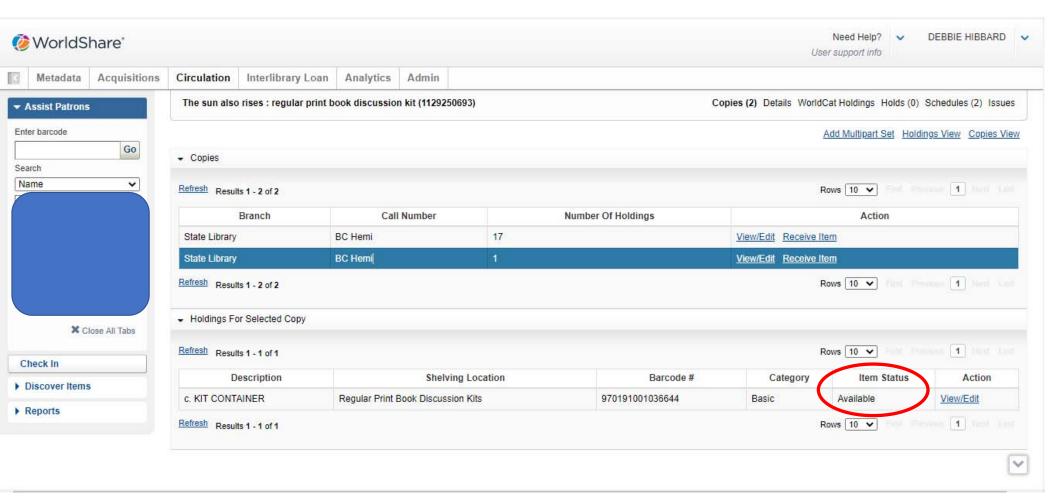
One or more items in the kit is not showing the correct due date.

The kit was sent back, but the courier has not yet delivered it to KDLA.

The kit is indeed late.

970191000919290	2 <u>90</u> c. 4	09/15/2021 8:02:06 AM	11/17/2021 11:59:59 PM	0
970191000919225	225 c. 7	09/15/2021 8:01:59 AM	11/17/2021 11:59:59 PM	0
970191000919150	c. AUDIOE	09/15/2021 BOOK 8:01:55 AM	11/17/2021 11:59:59 PM	0
970191000919168	c. DISCUS GUIDE		11/17/2021 11:59:59 PM	0
970191000919142	c. KIT CONTA	09/15/2021 INER 8:00:57 AM	11/17/2021 11:59:00 PM	0
970191001049182	182 c. 10	07/12/2021 10:43:54 AM	09/16/2021 11:59:00 PM	0
970191000497631	631 c. 12	06/28/2021 12:27:45 PM	09/01/2021 11:59:00 PM▲	0
970191000497562	562 c. 6	06/28/2021 12:27:43 PM	09/01/2021 11:59:00 PM	0
		970191000497631 c. 12 970191000497562 c. 6	970191000497562 c. 6 06/28/2021 12:27:43 PM	12:27:45 PM 11:59:00 PM▲ 970191000497562 c. 6 06/28/2021 09/01/2021





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Metadata	a Acquisitions	Circu	ulation	Interlibrary Loan	Analytics	Admin			1				
			Format \$	<u> </u>	Title \$		Barcode #	Enumeration	Check Out Date	Due Date	Renewal Count \$		
				Garden spells : [lar	g <u>e print book d</u>	liscussion kit]	<u>I</u> Allen, Sarah Addison	LT BC Alle	970191000507604	c. 10	12/01/2021 8:24:16 AM	02/02/2022 11:59:59 PM	0
				Garden spells : [lar	g <u>e print book d</u>	iscussion kit]	_IAllen, Sarah Addison	LT BC Alle	970191000507654	c. 15	12/01/2021 8:24:15 AM	02/02/2022 11:59:59 PM	0
				Garden spells : [lar	g <u>e print book d</u>	liscussion kit]	<u>I</u> Allen, Sarah Addison	LT BC Alle	970191000507571	c. 7	12/01/2021 8:24:14 AM	02/02/2022 11:59:59 PM	0
				Garden spells : [lar	g <u>e print book d</u>	iscussion kit]	_/Allen, Sarah Addison	LT BC Alle	970191000507563	c. 6	12/01/2021 8:23:36 AM	02/02/2022 11:59:59 PM	0
				Garden spells : [lar	g <u>e print book d</u>	liscussion kit]	<u>I</u> Allen, Sarah Addison	LT BC Alle	970191000507612	c. 11	12/01/2021 8:23:35 AM	02/02/2022 11:59:59 PM	0
				Garden spells : [lar	g <u>e print book d</u>	liscussion kit]	<u>I</u> Allen, Sarah Addison	LT BC Alle	970191000507638	c. 13	12/01/2021 8:23:34 AM	02/02/2022 11:59:59 PM	0
				Garden spells : [lar	g <u>e print book d</u>	liscussion kit]	/Allen, Sarah Addison	LT BC Alle	970191000507584	c. 8	12/01/2021 8:23:33 AM	02/02/2022 11:59:59 PM	0
				Garden spells : [lar	g <u>e print book d</u>	liscussion kit]	<u>I</u> Allen, Sarah Addison	LT BC Alle	970191000507539	c. 3	12/01/2021 8:22:46 AM	02/02/2022 11:59:59 PM	0
				Garden spells : [lar	g <u>e print book d</u>	liscussion kit]	<u>I</u> Allen, Sarah Addison	LT BC Alle	970191000507547	c. 4	12/01/2021 8:22:45 AM	02/02/2022 11:59:59 PM	0
				Garden spells : [lar	g <u>e print book d</u>	iscussion kit]	<u>I</u> Allen, Sarah Addison	LT BC Alle	970191000507592	c. 9	12/01/2021 8:22:44 AM	02/02/2022 11:59:59 PM	0
				Garden spells : [lar	g <u>e print book d</u>	liscussion kit]	<u>I</u> Allen, Sarah Addison	LT BC Alle	970191000507646	c. 14	12/01/2021 8:22:44 AM	02/02/2022 11:59:59 PM	0
				Garden spells : [lar	g <u>e print book d</u>	iscussion kit]	IAllen, Sarah Addison	LT BC Alle	970191000507513	c. 1	12/01/2021 8:22:00 AM	02/02/2022 11:59:59 PM	0
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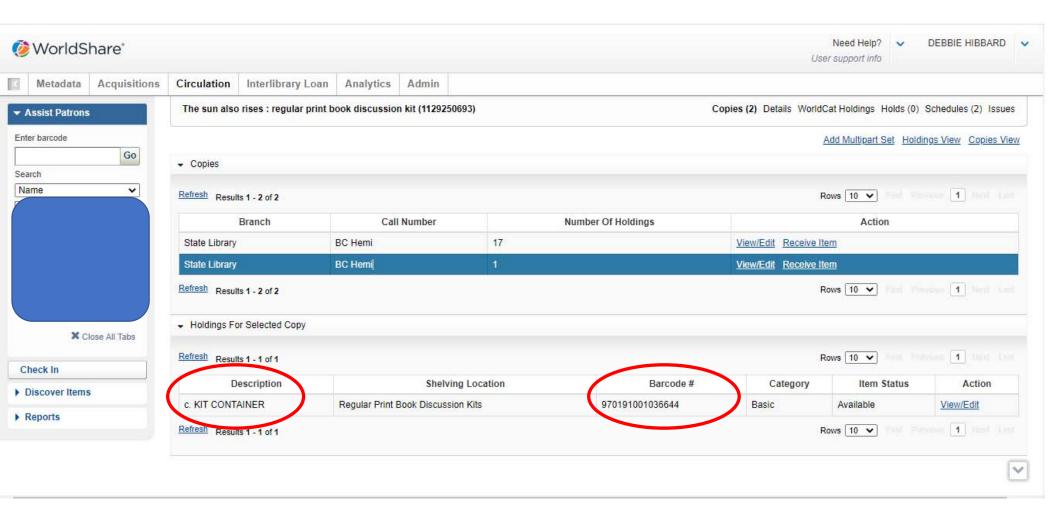
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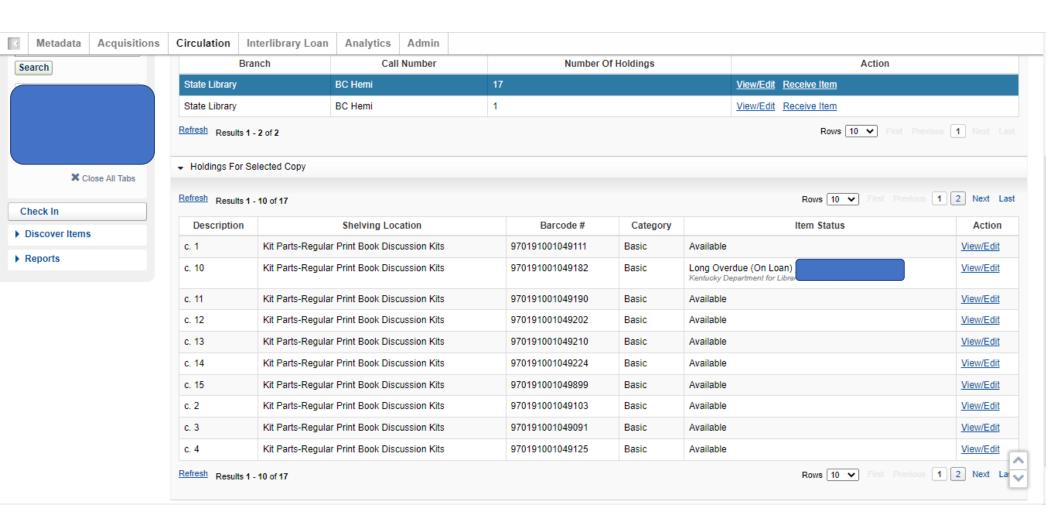
What Do I Do About...?

There are more items listed on the check out receipt than were received in the kit.

The due date is approaching, and we do not have all the books back yet.

An item has been lost or damaged.



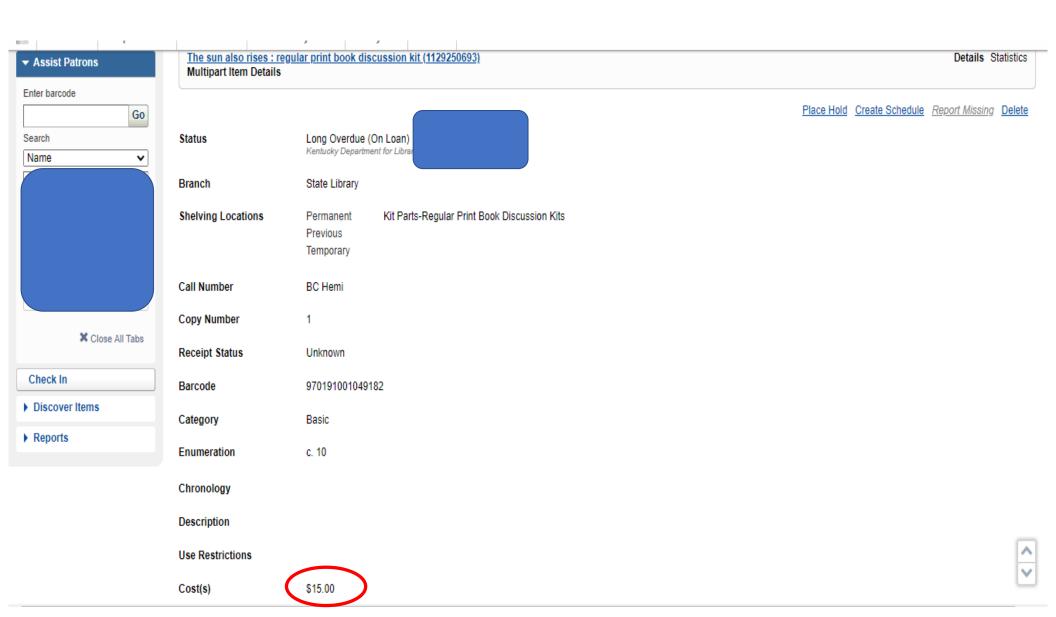


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EDUCATION and WORKFORCE DEVELOPMENT CABINET Department for Libraries & Archives

Andy Beshear Governor

Jacqueline Coleman Lieutenant Governor and Secretary

P.O. Box 537 300 Coffee Tree Road Frankfort, KY 40602 Phone (502) 564-8300 FAX (502) 564-5773 http://kdla.ky.gov

Mary Pat Regan Deputy Secretary

Terry Manuel Commissioner and State Librarian

Sept. 21, 2021

Lost/Long Overdue/Damaged Item(s):

Live by Night/Dennis LeHane Copy Audiobook, regular print book kit Barcode: 970191000715629 BC Leha

Charges:

Replacement Cost: \$ 19.99

Invoice:







Thanks for Attending!

 This webinar was recorded and will be available within one week.

 A link to a short survey is being put in the chat. Your responses are very important to us and for our continued federal funding.

The presentation slides and a certificate of attendance will be emailed to all attendees.



Thank you to the Institute of Museum and Library Services for sponsorship of this webinar.

